



BOARD MEETING: September 12, 2018

PRESENT



**Bill Hanson, Nora Fontaine, Karen MacKinnon, Constance McLeese,
Kathryn Drapak, Courtney Campbell
Regrets: Val Dixon, Bunny Burke, Melody Borschewski**

1. CHAIRPERSON: BILL HANSON CALLED THE MEETING TO ORDER AT 4:43

MOTION: to accept the agenda with amendments



K MacKinnon/C McLeese



CARRIED

MOTION: to accept the minutes from the previous Board meeting.



K Drapak/N Fontaine



CARRIED

2. CORRESPONDENCE:

1. Public Utilities Board regarding rate increases
2. Tania Georgii regarding salary increase request
3. Email: Doug Evans, FFHP regarding the archives committee

3. OLD BUSINESS:

1. Fundraising status report:
 - a. General: The amount raised so far in 2018 is \$3,880.97. A letter was sent to the Fire Department for boot sale request for funds. A 50/50 is getting prepared for Culture Days and will run until Christmas.
 - b. Discard book sale: The discard book sale has raised approximately \$850.00 of the \$1,000.00 goal.
2. Building/Archives room condition update: Courtney is working with Les Taylor to finish the requirements for the fire inspection, the Chubb Edwards inspection will happen this month. Library flooring is still an issue but is tabled until a further meeting. The Flin Flon Heritage Project (FFHP) has sent a letter requesting more information about the archives. A call was made to Graham Craig who was previously on the archives committee and it was discovered the committee has been defunct for some time. Courtney will draft a letter to the FFHP explaining the current situation of the archives and will send it for board approval.

4. NEW BUSINESS:

1. **Library update:**
 - a. Staff: Discussion regarding staff request for a wage increase, a letter will be drafted with board approval saying that it will be considered for the 2019 budget. Discussion regarding staff sick/emergency days and possible extension of probationary period.
 - b. Annual Report: Completed on August 28, 2018 and was sent out to granters as well as being made available online.
 - c. Culture Days: Planning for this year's events is in progress, advertising should go out this week. The events will be similar to last year, and ideally a 50/50 will be running during this time.
2. **September PLSB meeting:** Denise Weir from PLSB came for the Northern library tour September 11 with Wayne Hukaluk, Bill Hanson came to part of the meeting.
3. **Chamber request:** Karen brought forward a request for the library to sell Chamber merchandise for a percentage of the profits as the Tourist Bureau is closed for the season. Courtney explained that this has happened in the past and will work with Chamber to make it happen again.
4. **Invitation from Creighton School:** Creighton School is trying to find a date to have David Bouchard come to make a presentation and has invited the library to be involved. Courtney mentioned that similar events for speakers have included a book signing at the library. Kathryn will continue planning and work with Courtney on this.

❖ **FINANCIAL REPORT:**

Administrator presented financial statements to September 11, 2018

MOTION: To accept financial report as presented



C McLeese/K MacKinnon



CARRIED

❖ **ADMINISTRATOR'S REPORT:**

1. Courtney Campbell attended executive and general Chamber of Commerce meetings when possible.
2. The TD Summer Reading Club program concluded on August 24, 2018. The camps were very successful with 731 people attending the 22 camp days which raised \$2,165.00 in registrations and donations to fund the camps.
3. The Annual Report went out to stakeholders on August 28, 2018.
4. The annual Discard Book Sale ran all summer to fundraise for the library and raised \$1023.80.
5. Denise Weir (PLSB) and Wayne Huculak (Regional Services) came to the library on September for a meeting on a Northern library tour.
6. Courtney Campbell attended the CAMP (Community Alcohol Management Program) presentation on September 12, 2018 as the Library representative. This is an ongoing community partnership.
7. Kim Kirk sick August 16th-17th, 29th-30th, family emergency September 5th and 7th. Tania Georgii sick September 7th. Rachel Fosseneuve off August 31st (banked). Pearl Tibbett away August 27th-31st (unpaid).

MOTION: To adjourn



K Drapak/C McLeese



CARRIED: meeting adjourned at 5:50

Signed: _____

Date: _____