



Flin Flon Public Library
58 Main St. Flin Flon, Mb

MINUTES

BOARD MEETING: May 13, 2016

PRESENT

Nora Fontaine, Blaine Veitch, Bill Hanson, Buz Trevor, Tom Goodman, Val Dixon, Karen MacKinnon, Cindy McLean

Regrets: Bunny Burke

❖ **CHAIRPERSON: BUZ TREVOR CALLED THE MEETING TO ORDER AT 12:10.**

MOTION: to accept the agenda as presented.

K MacKinnon / N Fontaine

CARRIED

MOTION: to accept the minutes from the previous Board meeting.

B Hanson / B Vietch

CARRIED

❖ **CORRESPONDENCE:**

- ❖ 1. Flin Flon Revitalization re: small grant variation approval. Grant was originally approved for “door replacement” amended to “panic bars”
- ❖ 2. E-mail Canadian Heritage Young Canada Works grant approval 75% of projected budget \$6098.40. Approved \$4573.80
- ❖ 3. Manitoba Mineral Resources-letter including “You Rock” bookmarks, and directions for their website. We plan on incorporating into one of our Summer Camp days
- ❖ 4. E-mail Brenda Schmidt: requesting letter of support regarding Ore Samples grant application. Completed
- ❖ 5. Creighton Work Prep Centre: letter of introduction. They offer indenturing Sask Apprenticeship Board, safety ticket programs, as well coordinate several quick skill trade training programs per year.
- ❖ 6. E-mail Crystal Kolt: first Culture Days meeting Thursday May 12th @ library. National theme for 2016 “Community Village” with Flin Flon’s theme, “Where the Wild Things Grow Village” at Creekside Park
- ❖ 7. Flin Flon Neighbourhood Revitalization: Final payout letter & cheque \$2,779.43. This completes the new panic hardware project.
- ❖ 8. Thank you letters Grade 1 class (Mrs. Williams) for the tour and story
- ❖ 9. Public Utilities Board: advising of increase Stittco propane commodity rate \$0.4646/m to \$1.5322/m, effective May 1,2016. Works out to a 3.6% increase. 2015 Stittco expense was \$4,713.95, which equates to an increase of approx. \$169.70 p/y

- ❖ 10.E-mail: Canada Summer Jobs grant approval of \$3,465.00. Library cost \$788.00. ESDC hourly rate contribution \$11.00, hourly rate paid to student \$13.50. The applicant for this job will be the Camp Supervisor/Programmer.
- ❖ 11. Kendall & Pandya: Financial Statement/Audit letter for 2015

❖ **NEW BUSINESS:**

- ❖ Discussed library hours, and possible adjustments.
- ❖ Buz agreed to look into funding/grants, regarding the library's employment with persons with disabilities, and will discuss at next meeting
- ❖ 2015 Audit. Administrator reviewed previous 5- year income for Special Reserve fund.
- ❖ 2015 Conference travel expense

MOTION: The new Assistant Administrator- Celeste Fourie hourly rate will be \$18.50	➔	T Goodman/B Hanson	➔	CARRIED
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Motion: To accept 2015 Audit Kendall & Pandya	T Goodman/N Fontaine	CARRIED
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Motion: To accept 2015 Manitoba Library Conference travel expense	T Goodman/N Fontaine	CARRIED
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❖ **FINANCIAL REPORT:**

- ❖ Administrator presented Financial statements to May 12/16

MOTION: To accept Financial report as presented	➔	K MacKinnon/ T Goodman	➔	CARRIED
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MOTION: To accept 2015 Annual Report as presented	B Hanson/B Veitch	CARRIED
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ADMINISTRATOR'S REPORT:

1. Library partnered with Parent Child Coalition to bring the "Prevent It' workshop to Flin Flon. We were filled to capacity with 54 people attending in the Rotary Room. We received a lot of positive feedback for this initiative.
2. Administrator completed 4 interviews April 19 for the position of Assistant Administrator. We have hired Celeste Fourie. Her first day was April 25th.
3. Library hosted the first of 4 Author Readings on April 28th 7:00-9:00 pm. This is the first Ore Reading series, and we had a great turn out with 42 attending. The next scheduled reading is May 26th.
4. Kathy & I attended the Library conference May 4, 5th, & 6th. It was very informative, and I hope to implement some of the things we learned, included Makerspaces, and the development of a new web page through Libsat. We were closed for those days, and were crazy busy Monday morning!
5. Fellow librarians June Reed, Melanie Borschewski, and Corrine Mathews, along with school's guest author Allison Van Diepen joined us for dinner May 9th. Allison was very impressed with our library!
6. Tara off vacation May 2-6th. Celeste sick April 29th, and May 11th

7. Alyssa Patterson requested the Library help her fulfill her high school volunteer hours. She volunteered April 23, 25, 26, & 27th.
8. We have started a new program, called "Lego Checkout Club". Every children's book checked out equals 1 Lego piece to place on the tower. After reading 20 books, each child receives a beach pail with yummy worms attached.



Signed: _____ Date: _____