

Flin Flon Public Library

MINUTES

58 Main St. Flin Flon, Mb

BOARD MEETING: DEC 16, 2015

PRESENT

Val Dixon, Nora Fontaine, Karen MacKinnon, Blaine Veitch, Bunny Burke, Cindy McLean Regrets: Tom Goodman, Buz Trevor, Bill Hanson

CHAIRPERSON: BLAINE VEITCH CALLED THE MEETING TO ORDER AT 12:10.

MOTION: to accept the agenda as presented.	N Fontaine / K. Eastman	CARRIED
MOTION: to accept the minutes from the previous Board meeting.	V Dixon / K. MacKinnon	CARRIED

CORRESPONDENCE:

- E-mail Barbara Bulat (Provincial Library Regina, Sk) regarding per capita funding Sask libraries
- E-mail Chamber of Commerce regarding free recycle bins. We ordered 4, and received 2 (one was damaged and both were missing screw in legs)
- FF Aboriginal Friendship Centre-Christmas Gift Program
- Letter from Minister of Culture Ron Lemieux advising of \$4,305.28 Rural Library Technological grant has been forwarded to City of Flin Flon.
- E-mail Trevor Surgenor-advising of Rural Library Tech grant formula
- WCB-advising of assessment rate changes-(increasing from \$0.57 to \$0.64 2016).
- E-mail Megan Sheflo L4U-advising of renewal reminder & rates for 2016
- Administrator's letter to Calm Air, requesting sponsorship of flight for Author Reading Reggie Leach. Reggie called me and requested I give them a call, as OCN will only cover his costs to The Pas
- Letter of resignation Karen McKay-Night Supervisor and Janitorial Staff
- E-mail: Mb E- Association advising of Youth Intern program discontinued by Industry Canada-as well as the department within Industry Canada that delivered the program
- E-mail Wpg Foundation advising of final grant payment of \$400.00
- Jim's Custom Doors bill for re-keying 4 doors \$303.65 & quote for new hardware
- Quote: First Stop Computer Service 2016 Home & Business upgrade for library

✤ ADMINISTRATOR'S REPORT:

We participated in the Saskatchewan Happy Hour on Nov 5th. We were very pleased to have so many School Librarians join us at Racks for appetizers!

- I attended several meeting on behalf of the Library, including Parent Child Coalition Nov 25th & Dec 7th, Chamber of Commerce Dec 1st & 2nd, as well as Dec 11th, for the possible partnering with Mental Health for a meeting space. I also attended CFAR on Dec 4th for an interview regarding our Christmas programing.
- Library staff spent the better part of 2 days decorating upstairs, downstairs, and outside with Christmas decorations.
- I completed the final reporting, including financial report for the Winnipeg foundation grant on Dec 8th.
- Our final session of Mindful fun is Dec 15th. The children have had a great time! I have spent quite a bit of time, working with Jelisa Wiegers, developing this program...much, much more than I anticipated! We are having a Christmas party for the children that day, and have purchased a book for each child, courtesy of the Wpg Foundation grant.
- The month of November, was pretty much taken up with planning/programming. Our programming for Christmas consists of: "The 12 Books of Christmas", "Santa Writing Station", "Fines for Children", "Christmas Children Book Sale", and our annual "Polar Express Party".
- On Dec 9th, we hosted a "Grinch Christmas Party" for the local Sparks group. We served Grinch punch, Cindy Woo pudding, and cupcakes. We also played Grinch games, and made crafts
- The library hosted an Author Reading for Reggie Leach on Dec 12th, for his book "The Riverton Rifle" It was very successful, with a very large crowd. Our door-count was 481 for that day!!!
- The library held our staff Christmas party on Wed Dec 2nd! We had a great time, and we also honored Tara Redahl, with over 10 years of service.
- We are holding our annual Polar Express Children's Christmas Party on Dec 22nd. We will be providing breakfast snacks, games, the Polar Express movie, and of course, a gift from Santa!
- On Dec 7th, I had to have Jim's Custom Doors come change all the locks on the 4 upstairs doors, as our Cleaning Staff, lost her keys somewhere. They were marked Library, so this put the library at risk. The total cost for this was \$303.65. Mr Mote came at 10:30, and was here until almost 6:00.
- Chubb Edwards also attended the Library on Dec 7th, as a follow up for the efficiency repair on our emergency exits.

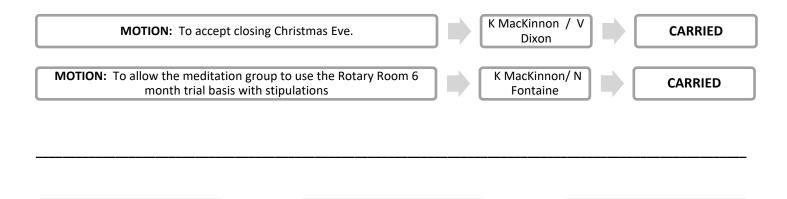
• FINANCIAL REPORT:

- 2015 Year End Comparative Financial Statement presented and reviewed
- Motion: To accept 2015 Year End Comparative Statements as presented- B Burke/N Fontaine-CARRIED

<u>NEW BUSINESS:</u>

MOTION: To Adjourn

- Discussed the cost of having the doors re-keyed due to misplaced keys by cleaning staff
- Motion: Library will cover costs under annual expenses. V Dixon/N Fontaine- CARRIED



B Veitch

CARRIED: meeting

adjourned at 1:25