

**FLIN FLON PUBLIC LIBRARY
MINUTES
Friday Nov 21 2014
Rotary Room 12:00 PM**

PRESENT: TOM GOODMAN, BUZ TREVOR, BILL HANSON, VALERY DIXON,NORA FONTAINE, TIM BABCOCK, CINDY MCLEAN

REGRETS: BUNNY BURKE, BLAINE VEITCH

CHAIRPERSON: BUZ TREVOR

MOTION: GOODMAN/FONTAINE

To accept agenda as circulated

CARRIED

MOTION: HANSON/BABCOCK

To accept minutes of Oct 22 2014

CARRIED

CORRESPONDENCE:

1. Nov 14 E-mail: After the School Bell Rings, requesting completed report by Dec 12/14
2. Minister of Tourism, Culture, Heritage, Sport and Consumer Protection: 2014-15 Rural Library Technological Sustainability Grant \$ 3,492.06.
3. Nov 4 E-mail: Paula Muench Town of Creighton, advising of council attendance One Province, One Party, and invite to Council meeting with Audrey Mark Nov 12 2014.
4. Salvation Army-Christmas Kettle for a Day-Library staff volunteered Monday Dec 15th....any Board Members interested?
5. Email: Shannon Stein who mailed back her overdue books, paid fines, and thanked our library for decades of fabulous service.
6. Email Lanna Jenning PLS: reminder to review current appointment terms, and process for council appointments
7. Email Lanna Jennings PLS: new fILL redesign. Much easier navigation for patron requests and questions. Library statistics have been linked as well
8. Email: Lana Jennings PLS: follow up to Oct 8th telephone conference regarding non violence in the workplace. During the telephone call, discussion regarding how to handle violent patrons was a common concern to Northern libraries.
9. Email Lanna Jennings PLS: ebscohost is an on line academic search database. Lots of great info in this email. Presentation to Board on our laptop
10. Email Kathy Kolodziej: new Canada Post parking lease

11. City of FF water meter bill. Monthly increase \$67.20 to \$87.60=\$20.40. I called the City, and inquired about consumption/size of meter. We currently have a 1” meter, which will give us 8000 gallons of consumption. We currently consume 2370 to 2980 p/m, so we can easily reduce to a 5/8” meter, which will give us max consumption of 6000 gallons = \$65.70 p/m.
12. Email: Steve Lytwyn regarding Read to Me program

NEW BUSINESS:

1. Discussion computer Upgrades –quote from First Stop Computers, Leveno Thinkcentre M73 Intel Core 13 8.1 Pro X Computer keyboard & mouse \$729.00 plus GST & PST. 3 Yr warranty, done locally. Includes basic set up, anti virus, connection to server etc. Does not include library software installation (Deepfreeze, Office Point, Timewatcher)

MOTION: HANSON/GOODMAN

The library will purchase 6 new computers @ \$729.00 each plus taxes, as well as pay for the associated labour costs, to be completed in the 2014 operating budget.

CARRIED

2. **MOTION: GOODMAN/FONTAINE**

The library will accept and renew the Jones Lang LaSalle parking lease, on behalf of Canada Post, for a 5 year term, commencing August 30th @ \$130.00 p/m , increasing annually to \$150.00 per month in year 5.

CARRIED

3. **MOTION: GOODMAN/HANSON**

The library to approve the annual Christmas bonus, of \$100.00 per staff member

CARRIED

FINANCIAL REPORT

3. **MOTION: BABCOCK/FONTAINE**

To approve financial report to Nov 20, 2014

CARRIED

Administrator’s Report:

1. Oct 29th Library Presentation “Reduce Your Cancer Risk” 1:38-3:30 The Library partnered with Nor-Man Breast & Women’s Health to bring a fun and interactive information session in the Rotary Room. There were interactive health displays, taste testing with the dietitian, healthy snacks, numerous discussions and take away brochures.
2. Nov 6th “Who’s Who in the Library Saskatchewan Libraries Happy Hour” was held @ the Prospector Inn. All the Library staff attended, as well as invited guests, (Channa Senyk, Don Aasen, Shirley Owen-Town of Creighton), (Bill Hanson-Library Board), (Catherine Draypuk Val Sealy-Creighton School Librarians) (Carl Lentowitzc -Village of Denare Beach)(Jan Lentowitzc-Northlands College) It was a lovely evening and I really enjoyed conversing with Council Members and School Librarians.
3. On behalf of the library, I attended the annual Chamber AGM on Nov 12th.

I also attended the Town of Creighton in the evening of Nov 12th, along with Audrey Mack from Pakhisimon Nuyeah Library System. Audrey's presentation was very informative, and included alternate funding options, advocacy and lobbying, how to build your Library's Profile in the Community, and how to influence the political process. She challenged the Council to identify target groups, such as elected officials-MLA, to promote libraries.

4. We held a Library Staff meeting on Nov 13th, and then spent the afternoon decorating for Christmas. The building looks great!
5. The Library hosted Creighton School Family Day on Nov 14th in the AM and PM. I read to the children and had them help decorate the tree. Then we had a Library tour, and ended with provides snacks, drinks and treat bags.
6. We have been very busy developing our Christmas programming. We will be hosting a Polar Express Movie Day on Saturday Dec 13th, writing letters to Santa on the public pods, waiving fines for Christmas Gift program, hosting the Sparks on Nov 26th, and selling children's Christmas books. We have also completed our Christmas newsletter, updated our web and Facebook page with all our December events and books.
7. I was off Nov 3-7th. Tara off Oct 31st, and Nov 7th-14th. Aimee sick Nov 18th

Motion: GOODMAN/HANSON

To adjourn meeting at 1:05pm

CARRIED

Signed:
