

**FLIN FLON PUBLIC LIBRARY  
MINUTES  
Monday Nov 22 2013  
Rotary Room 12:30 PM**

**PRESENT:** BLAINE VIETCH, BUZ TREVOR, BILL HANSON, BUNNY BURKE, VAL DIXON, CINDY MCLEAN

**REGRETS:** MURRAY SMITH, TIM BABCOCK, TOM GOODMAN

**CHAIRPERSON:** BUZ TREVOR

**MOTION: DIXON/HANSON**

To accept agenda as circulated

**CARRIED**

**MOTION: VEITCH/DIXON**

To accept minutes of Nov 4th 2013

**CARRIED**

**CORRESPONDENCE:**

1. Thank you card Merle & Patsy Klyne-author reading.
2. Flin Flon Friendship Centre-Christmas Gift Program
3. Andrew Johnson (Titan Wealth/Doheny Securities) quotes insurance rates for each library staff under the Chamber of Commerce membership
4. e-mail PLS Lana Jennings-free on line governance training (forwarded on to all Library Board Members)
5. e-mail Darryl Johnston L4U library software upgrade quote \$869.00 p/y to upgrade to Preferred (5 yr commitment). We currently have value support @ 629.00 p/y, but this does not include major upgrades (ie: in January 2013 we spent an additional \$549.00 for the major upgrade of Platinum Elite) L4U will be introducing another major upgrade in Jan/2014 and will include many new features, including overdue letters-e-mails, collection analysis reports, item histories, Top 10-automated by circulation. The cost will be \$450.00.
6. e-mail PLS Lana Jennings-survey of reading Canadians
7. \$50.00 donation FF Credit Union (declined our request to partner & deliver books to children)

**NEW BUSINESS:**

1. Discussed Watchtower

**MOTION:** that the library not allow any proselytizing or material or articles.

**HANSON/DIXON: CARRIED**

**OLD BUSINESS:**

1. **Review and amend Library policies**

**STAFF POLICY**

**MOTION:** That contributing pension for full time employees is 5%, with staff matching the deduction

**BURKE/DIXON: CARRIED**

**FINANCIAL REPORT**

**MOTION: VIETCH/BURKE**

To approve the financial statements to Nov 22 2013 as presented

**CARRIED**

**Administrator's Report:**

1. Library staff attended a live webinar L4U Nov 5<sup>th</sup>. Major upgrades coming.
2. We have been very busy preparing for the Christmas season. The staff decorated on Wed Nov 20<sup>th</sup>, with a staff luncheon. Our Christmas programming will include movie days, Elf's Christmas Reading Logs with prizes, Children's Christmas book sale, and Christmas Family Day, including Stories from Santa. We have purchased prizes, along with treat bags for the children.
3. We introduced our first monthly newsletter, and I received numerous replies of appreciation..
4. Maureen Fox-teacher @ Creighton School will be bringing her classroom on Nov 22<sup>nd</sup> at 9:30, and again at 1:30 as part of their Family Fun Day. I will be reading to the children, serving cookies and hot chocolate, as well as a tour of the library.
5. Our Cap Youth Intern Landon Hiebert has been traded from the Flin Flon Bombers, and will be leaving us. I will hopefully be able to fill his position with another member of the team.
6. The library is hosting Christine Sanders on Nov 28<sup>th</sup>, in the Rotary room. Christine was a victim of one of the nation's most horrific domestic violence cases. This is a closed presentation, that I have been invited to attend.

**Motion: DIXON/VIETCH**

To adjourn meeting at 1:10pm

**CARRIED**