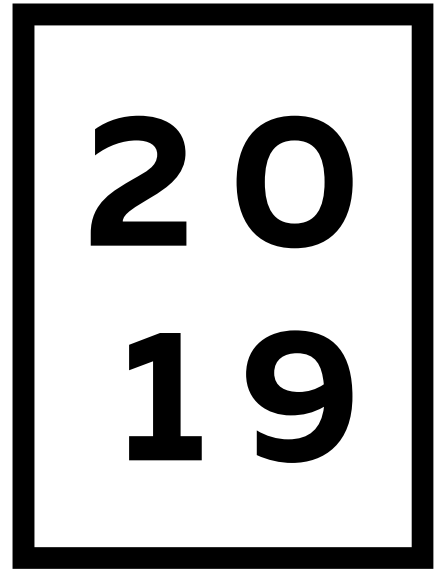




FLIN FLON
PUBLIC LIBRARY

ANNUAL REPORT



Flin Flon Public Library
58 Main Street
Flin Flon, Manitoba
R8A 1J8

P | 204.687.3397
E | ffpl@shaw.ca

flinflonpubliclibrary.org

INTENTIONAL BLANK PAGE

For the purpose of the double-sided printing of the Annual Report.

LEADERSHIP

MESSAGE FROM LIBRARY BOARD CHAIRPERSON, BILL HANSON

There is nowhere on earth as magical as a library. One only has to open a book and get lost in a story, giving us a break from our everyday lives as our imaginations take us to a land far, far away.

This year, I am not going to dwell on the business of the library but on our wonderful staff and the pressures of a world living with COVID-19. We have had a complete change of staff from the previous year which has had its disadvantages and advantages. I have always believed that when you hire someone to do a job, you need to empower them to do it and then step back and watch people reach their potential. Generally, the outcome of this is empowering to all employees. When the shutdown from COVID-19 happened there was a lot of confusion about what would happen, how we would survive this, how we could keep people reading, and what the library and its services would look like.

Our head librarian and her staff have stepped up to the plate and accomplished an incredible amount of work from reorganizing books, programs, and social media upgrades. I have seen the pride in their accomplishments and think that we are very fortunate to have the committed staff we do. From the head librarian right down to the cleaning staff, I just wanted to say thank you from myself and the Board. Please keep up the good work and we all pray for a return to normalcy.

Sincerely,
Bill Hanson
Chairperson
Flin Flon Library Board

LEADERSHIP

MESSAGE FROM LIBRARY ADMINISTRATOR, ELIZABETH ANDRES

Imagine trying to write a message when you were not there for 94 percent of the year in question. My solution? Hit up social media and see the year unfold in photographs.

In 2019 there was Tales for Tots. Talk Wordy to Me. Library tours. Saturday openings. Parties. The 18th Annual Poetry Night, the TD Summer Reading Camp, 50/50 fundraisers, Culture Days (including Seniors' Brunch and Human Books), and as always, new library material.

The outgoing Library Administrator, Courtney Campbell, successfully guided the major undertaking of having the main floor carpets removed and replaced with vinyl. This huge, six-week-library-closing project of boxing up and moving almost 30,000 books from one side of the library to the other, moving them back again, and then unboxing and re-shelving them could not have been accomplished without the hard work of library staff and volunteers.

What else was new? Between August and December new employees were hired for every position at the library. I believe Timothy Healy got it right when he said, *"The most important asset of any library goes home at night—the library staff."*

The new team has had both struggles and triumphs, but this library would not be able to run without the workers' spirit, enthusiasm, and dedication. The library staff truly are what makes this library worth visiting.

In 2020 the library team will continue to deal with COVID-19 issues, ensuring both they and our patrons stay safe. We will finish large-scale projects that, without the COVID-19 closure, we would not have been able to undertake.

As the new Library Administrator, I invite you to join us on our social media pages (Facebook and Instagram) to see our photos from our 2019 programs and events, check out our new website, make a donation, or sign up for volunteering. Together we are the Library and together we can make a difference.

Elizabeth Andres
Library Administrator

IN MEMORIAM

LOIS (BUNNY) BURKE ~ 1941-2020



Photo courtesy *The Flin Flon Reminder*

In December 2019, due to failing health, Bunny stepped down as one of the longest serving members of the Flin Flon Library Board.

In April 2019 when Bunny's tireless volunteer work was recognized by the Flin Flon and District Chamber of Commerce, in an interview with *The Flin Flon Reminder* she was quoted as saying, "I like to volunteer because I like people." In a 2014 interview with the *Reminder* when she was inducted into the Flin Flon Station Museum's Wall of Honour she shared, "I don't volunteer for recognition, I volunteer because I like to be busy, I like to give back to my community."

Over her lifetime Bunny volunteered with over 20 groups and initiatives across a wide range of interests. Before receiving a lifetime membership honour with the Flin Flon Royal Canadian Legion in July 2015, she was asked to provide a list of the committees and organizations she had participated in over the years. It ended up being two-and-a-half pages long.

In 1933 when Bunny was 12, she started volunteering by helping with the recreation programs in Channing where she grew up. She assisted her father, Jim Wilson, flood and maintain the Channing hockey rink as well as help organize sporting events.

Bunny passed away in March 2020. The Flin Flon Library Board along with the Library staff will miss Bunny and always be thankful for her years of service on the Board.

In recognition of her years of service on the Flin Flon Library Board, a permanent plaque will be placed in the Library in Bunny's honour.

(Thanks to *The Flin Flon Reminder* for providing background information on Bunny's life).

2019 BOARD MEMBERS & STAFF

CURRENT BOARD MEMBERS

Chairperson	Bill Hanson
Vice-Chairperson	Becky Hyska
Secretary/Treasurer	Tim Spencer
City of Flin Flon Representative	Tim Babcock
Town of Creighton Representative	Val Dixon
Denare Beach Representative	Kathryn Drapak
Board Member	Judy Pettersen
Board Member	Tammy Ballantyne

DEPARTING BOARD MEMBERS

Constance McLeese
Nora Fontaine
Melody Borschewski
Bunny Burke

CURRENT STAFF MEMBERS

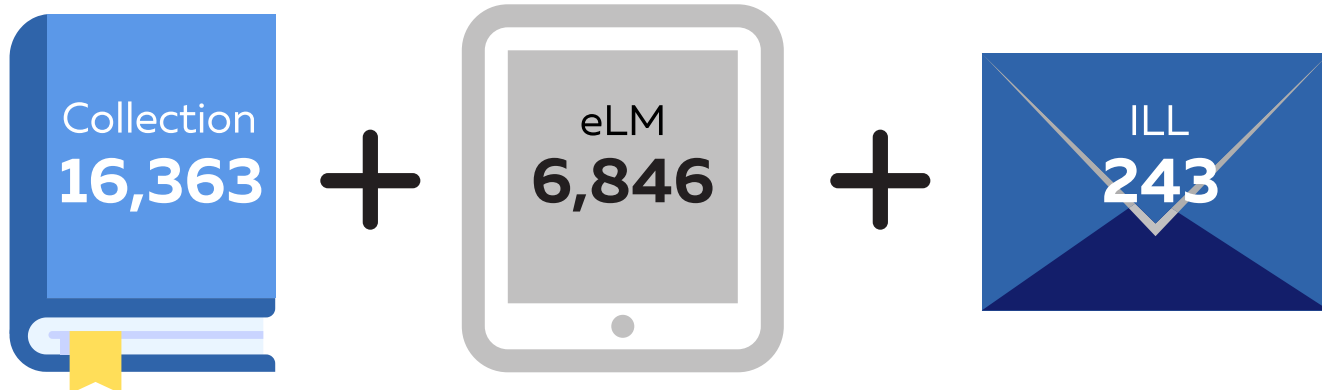
Library Administrator	Elizabeth Andres
Assistant Administrator	Lisa Goodfellow
Interlibrary Loans Clerk	Rachel Hyska
Evening Supervisor/Library Clerk	Lisa Slugoski
Student Page	Abbey Cowper
Student Page	Eden Morris

DEPARTING STAFF MEMBERS

Courtney Campbell	Cindy McLean
Rachel Fosseneuve	Pearl Tippet
Dusty Suchoplas	Tia Bignell
Haven VanKoughnett	Mackenzie Deschamps
Holly Anderson	

2019 STATISTICS

CIRCULATION



TOTAL CIRCULATION = **23,452**

TECHNOLOGY & SOCIAL MEDIA



627
followers



444
followers



2019 STATISTICS

MEMBERSHIPS

New Memberships

164

Total Memberships

4,420



COLLECTION



PROGRAMMING

5

Events

563

Program Attendance



30,360

Visitors

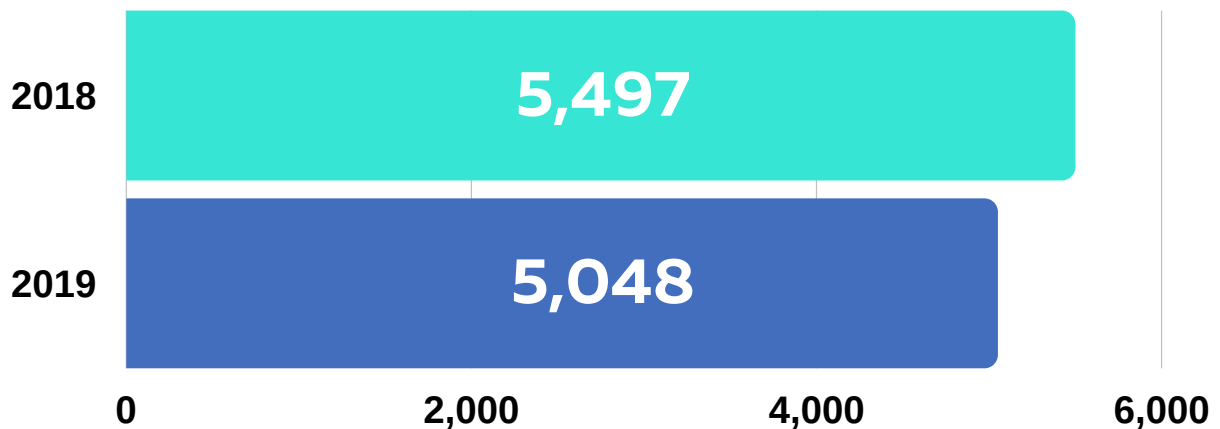
NEW THIS YEAR

SATURDAY HOURS

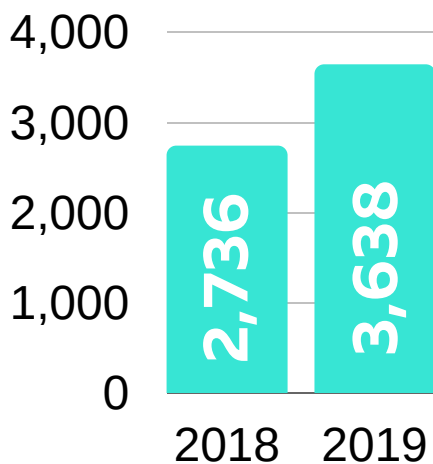
The Flin Flon Public Library did a trial run of Saturday hours in the Spring of 2019. The trial began on Saturday, March 2, 2019 and finished on Saturday, April 27, 2019.

The Flin Flon Library Board decided that our fall/winter hours in 2019-2020 would change to include opening on Saturdays, based on the results of the trial run.

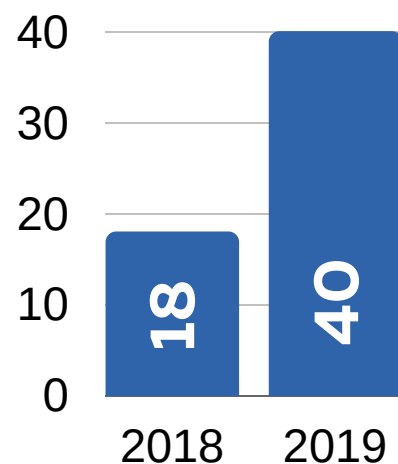
SPRING VISITORS



SPRING CIRCULATION



SPRING MEMBERSHIPS



OUR DONORS

The happiest people in the world are givers not getters and the Flin Flon Public Library is lucky to have so many generous givers who support us. With every donation – be it books, time, money, DVDs, warm clothing, book bags, toys, or craft supplies – our givers assist the library to build community relations, foster literacy, and help members of our community discover the joy of reading. Without our givers, the library wouldn't be what it is today. For this we thank each and every one of you.

A. Peterson
Acklands Grainger
Becky Hyska
Bev Spence
Bill Blackmore
Bill Hanson
Brandy Reid
Brian Humphries
Bruce Fink
Bryan Rainville
Canadian Tire
Catherine F.
Catherine Jorundson
Cathy Daneliuk
Chad Trumbley
Chris Hatch
In Memory of Daniel & Olive
(Stevens) Seminuk
Debbie Gourlay
Delwyn Ward
Dennis Fosseneuve
Denny Hyndman
Dianne Whitbread
Drayden Lowe
Edith McKay

Edna Grindle
Evelyn Collins
Evelyn McKay
Fern Switzer
Glenna McKay
Heather Chrupalo
Heather Richardson
In Memory of Henry & Ivy Stevens
Henry Wolf
Hollie Olivier
Hudbay
Jane Robillard
Jim Bryant
Jim Grandison
Joan Gohl
Joanna Dauk
John Bettger
John Forrester
Judy Petterson
Judy Zimmer
Julie Seeley
Kat Winjack
Kathy Hersikorn
Kim Jepsen
Kristy Janvier

Larry Fancy
Leonard Doell
Lisa Hynes
Lora Kennedy
Loretta Burke
Mavis Hassel
Mikayla Zimmer
Nicole Soshycki
Pat Dmytriw
Peggy Barnes
Phyllis Kozak
Ryan Nelson
Sharalyn Petryk
Sharnell Wiens
Sheila Sproxton
Stewart Graham
Susan Fulford
Susan Thompson
Tan FX
Taura Hanson
Tom Hiene
Wayne Johnson
Wendy Weseen
Whitney Petryk
William Prince

APPENDIX A

**FLIN FLON PUBLIC LIBRARY
STATEMENT OF REVENUE/EXPENDITURE
YEAR ENDED DECEMBER 31, 2019**

	<u>2019</u>	<u>2018</u>
REVENUE		
OPERATING GRANTS		
City of Flin Flon - Grant	\$ 95,000	\$ 95,000
Town of Creighton - Library Board Levy	18,421	18,421
Province of Manitoba - Operating Grant	50,649	50,573
Province of Manitoba - Technology Grant	4,112	4,143
Province of Saskatchewan Grant	18,421	18,421
RM of Kelsey	4,862	4,862
Village of Denare Beach	5,000	5,000
	<u>196,465</u>	<u>196,420</u>
DONATIONS	<u>3,103</u>	<u>2,991</u>
ADMINISTRATIVE		
Overdue books fines	1,958	2,368
Parking stall rentals	1,691	1,785
Book sales	2,571	2,159
Interest	398	910
Material replacement	93	248
Non-resident fees	625	725
Other	1,617	2,136
	<u>8,953</u>	<u>10,331</u>
PATRON SERVICES		
Business		
Copying charges	2,626	1,589
Fax	1,313	1,764
Laminating	541	357
Rental	3,615	4,697
	<u>8,095</u>	<u>8,407</u>
InfoPod		
E-mail	2,302	2,385
Printer	1,441	1,444
	<u>3,743</u>	<u>3,829</u>
SPECIAL PROJECTS		
Talk Wordy to Me Fundraiser	7,322	9,491
TD Summer Reading Camp	1,525	2,165
Winnipeg Foundation Literacy	241	1,271
Northern Neighbours Foundation	-	1,379
Service Canada Summer Students	3,178	7,118
	<u>12,266</u>	<u>21,424</u>
REVENUE-LIBRARY OPERATIONS	232,625	243,402
TOTAL EXPENSES - EXPENDITURE STATEMENT	<u>237,608</u>	<u>238,901</u>
INCOME (LOSS) FROM OPERATIONS	<u>(4,983)</u>	<u>4,501</u>
TRANSFER TO (FROM) SPECIAL RESERVE	<u>-</u>	<u>-</u>
NET INCOME (LOSS) FOR THE YEAR	<u>\$ (4,983)</u>	<u>\$ 4,501</u>

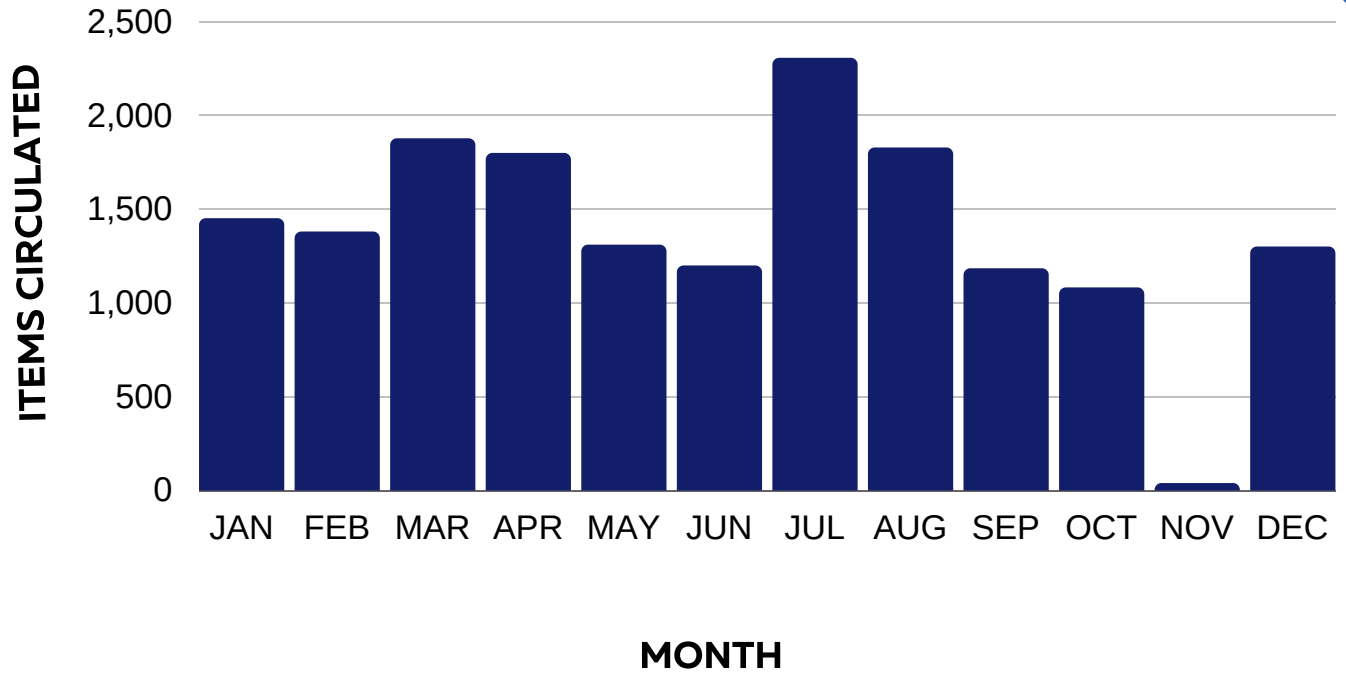
APPENDIX B

FLIN FLON PUBLIC LIBRARY STATEMENT OF EXPENDITURE YEAR ENDED DECEMBER 31, 2019

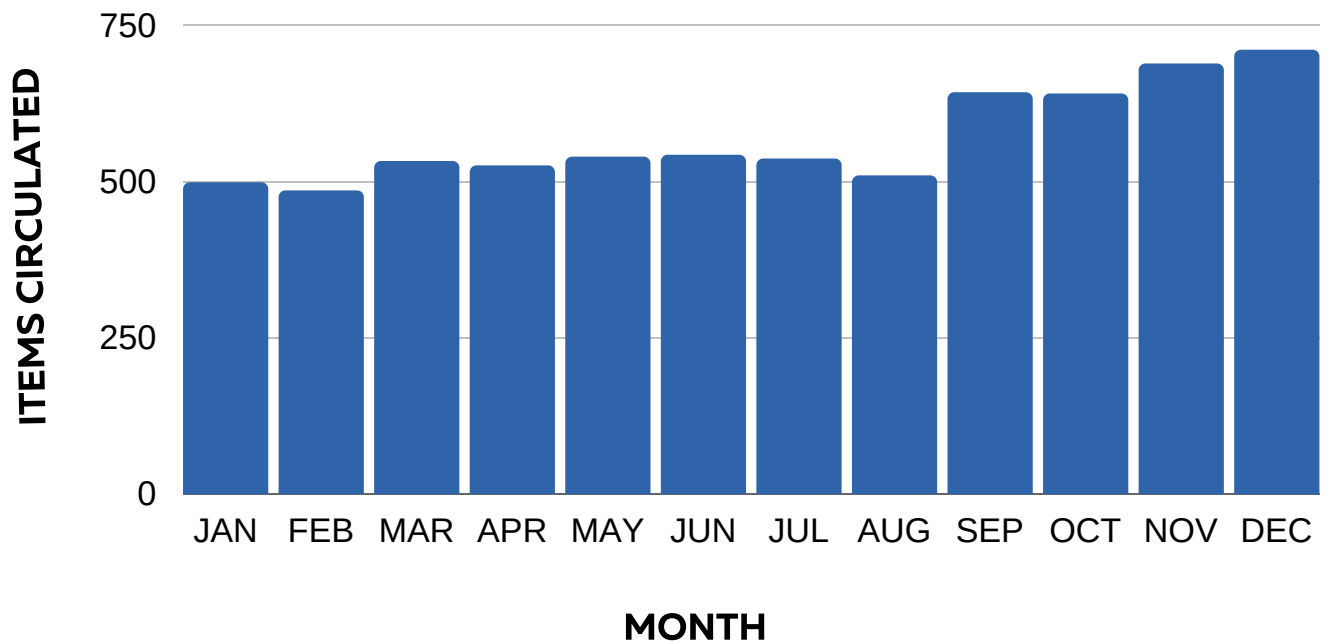
	<u>2019</u>	<u>2018</u>
EXPENSES		
MATERIALS		
Books	\$ 24,312	\$ 22,623
Other	135	112
Magazines	220	604
Newspaper	174	294
Videos	1,200	1,200
Toys	<u>150</u>	<u>321</u>
	<u>26,191</u>	<u>25,154</u>
ADMINISTRATIVE		
Association Fees	420	420
Audit and professional fees	3,297	3,369
Bank Charges	449	880
Copier Contract/Paper	3,762	4,358
Express/Delivery/Postage	378	497
Equipment/Furniture	151	80
Insurance	3,978	2,931
Promotion & Publicity	3,621	3,791
Laminating	87	424
Library Stationary	1,144	1,472
Maintenance	9,435	10,872
Miscellaneous	715	1,547
Programming	369	944
Utilities	19,814	20,310
Wages and Benefits	148,215	142,104
Travel Allowance	940	360
Travel & Conference	<u>463</u>	<u>1,034</u>
	<u>197,238</u>	<u>195,393</u>
TECHNOLOGY		
Service Contracts	302	209
Communications	4,009	3,897
Licences	1,670	1,736
Maintenance	195	192
Supplies	<u>1,543</u>	<u>1,295</u>
	<u>7,719</u>	<u>7,329</u>
SPECIAL PROJECTS		
Northern Neighbours L4U Upgrade	-	1,246
TD Summer Reading Camp	1,149	1,767
Talk Wordy to Me Fundraiser	5,070	6,746
Winnipeg Foundation Family Storytime	<u>241</u>	<u>1,266</u>
	<u>6,460</u>	<u>11,025</u>
TOTAL EXPENSES	<u>\$ 237,608</u>	<u>\$ 238,901</u>

APPENDIX C

LIBRARY CIRCULATION : 16,363

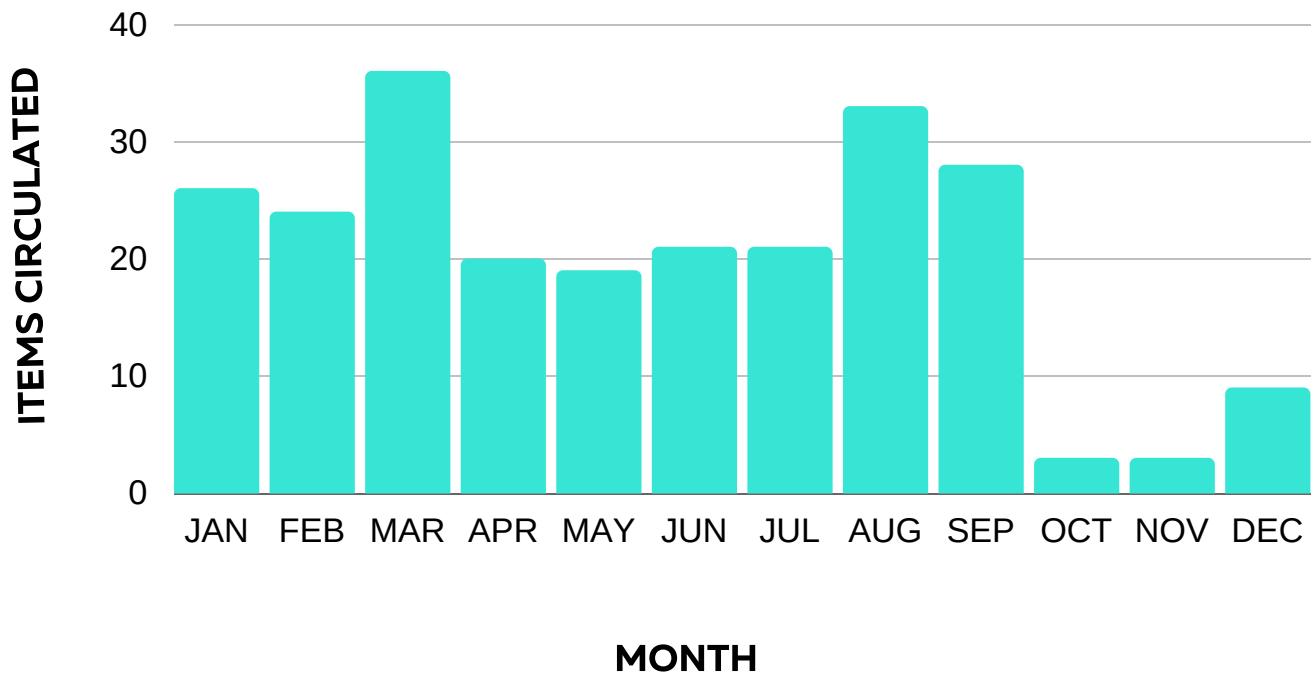


eLM CIRCULATION : 6,846

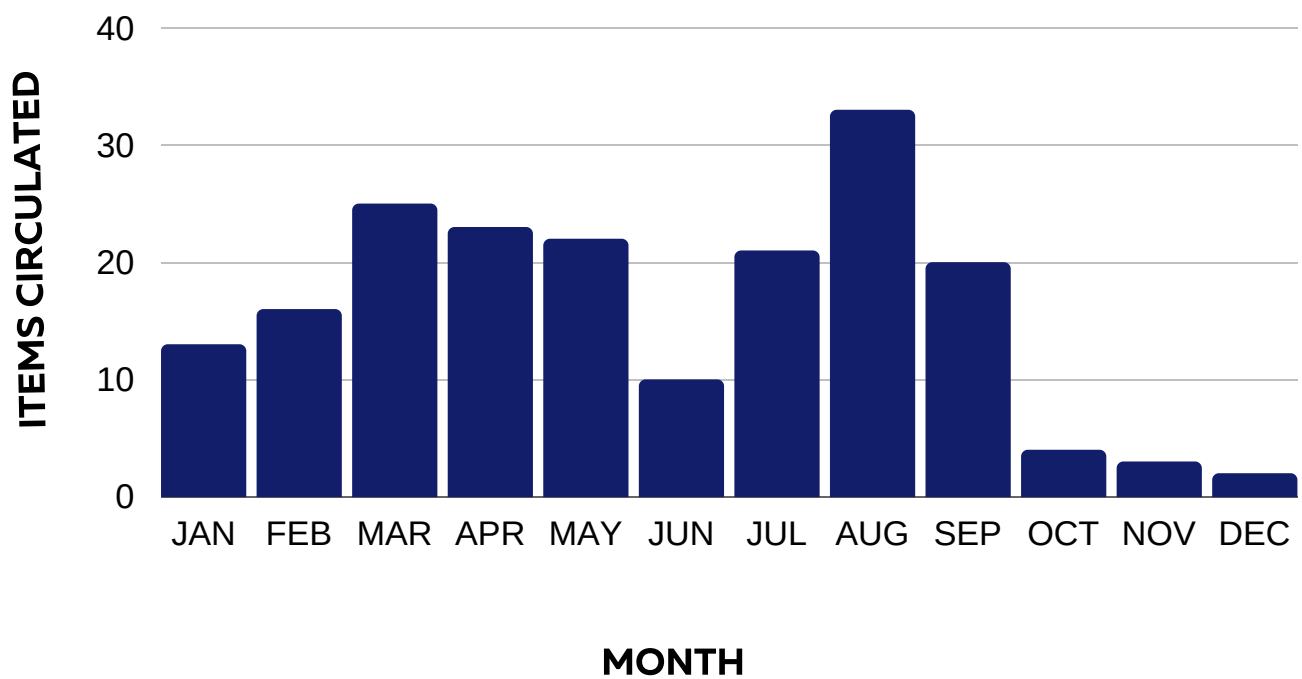


APPENDIX D

ILL BORROWED : 243



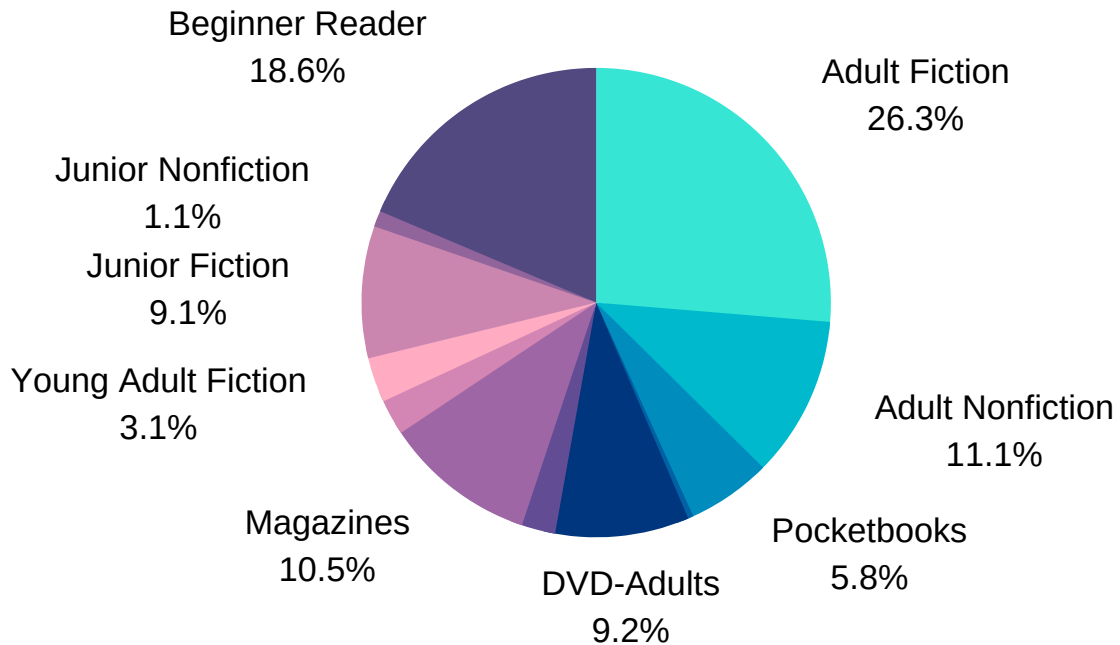
ILL LENT : 192



APPENDIX E

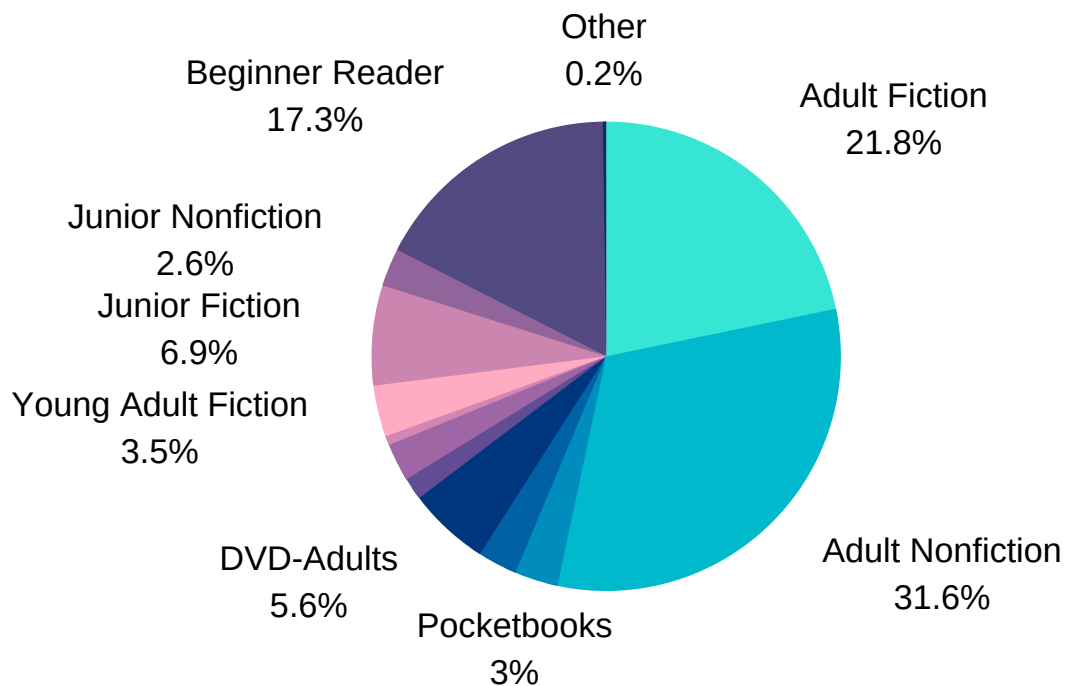
NEW ITEMS ADDED : 1,551

NEW ITEM BREAKDOWN BY GENRE



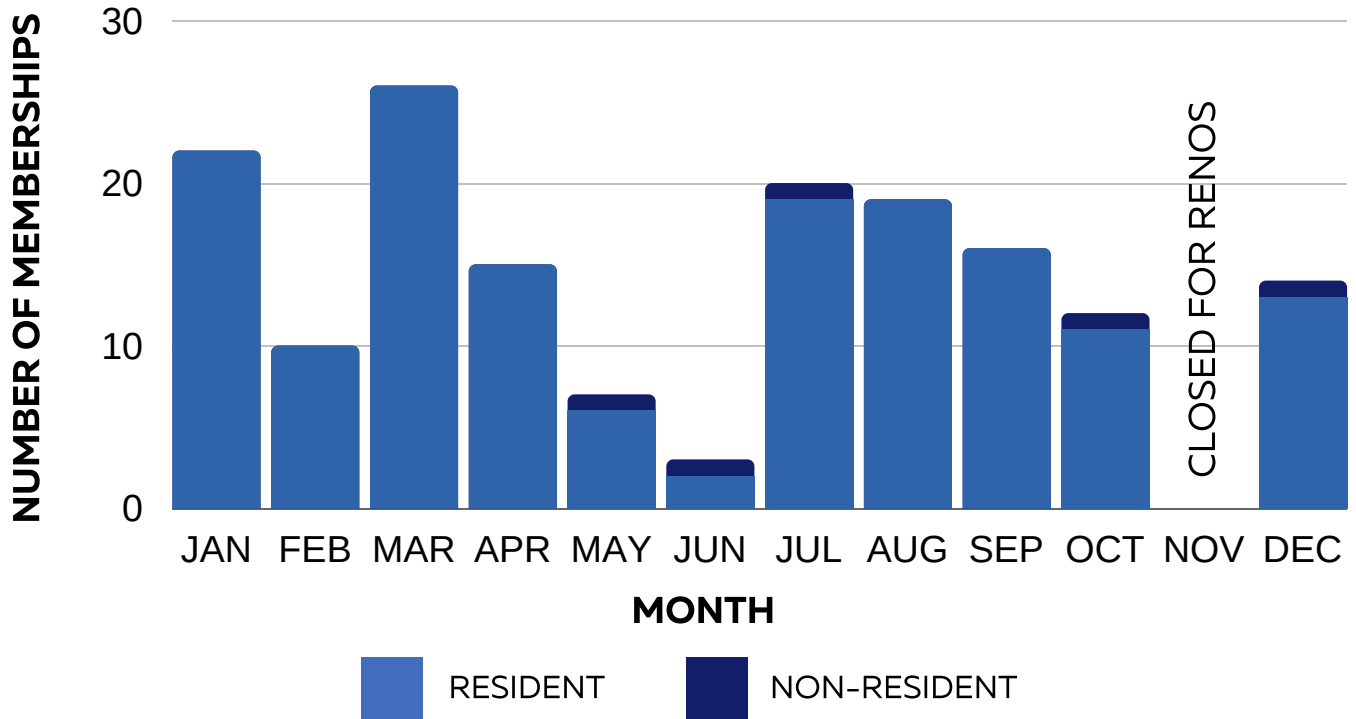
TOTAL COLLECTION ITEMS : 27,021

TOTAL COLLECTION BREAKDOWN BY GENRE

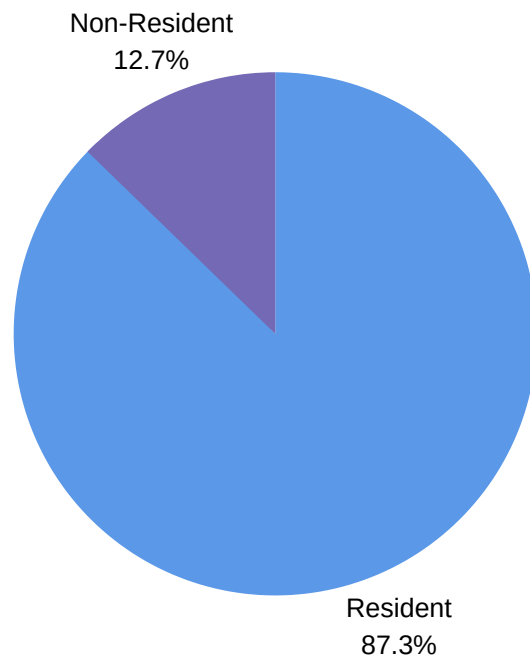


APPENDIX F

NEW MEMBERSHIPS : 779

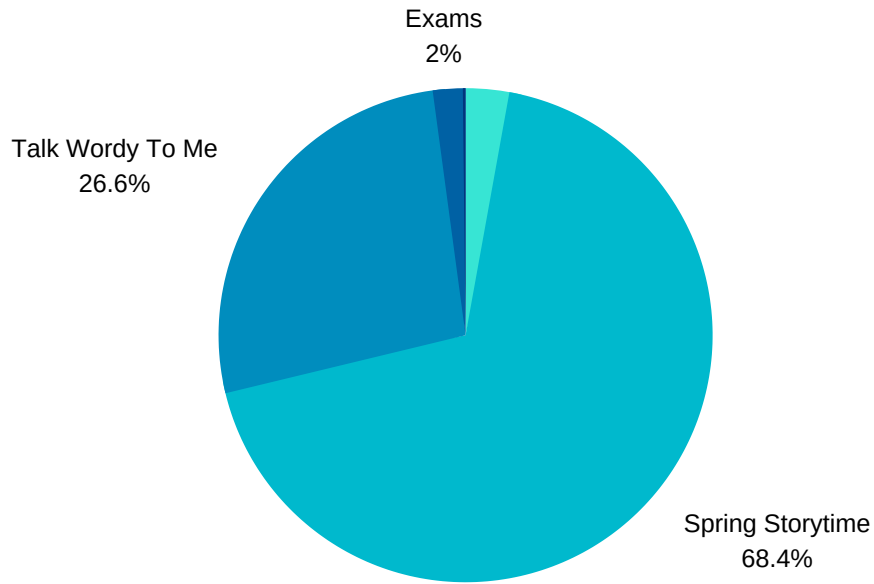


TOTAL MEMBERSHIPS : 4,420

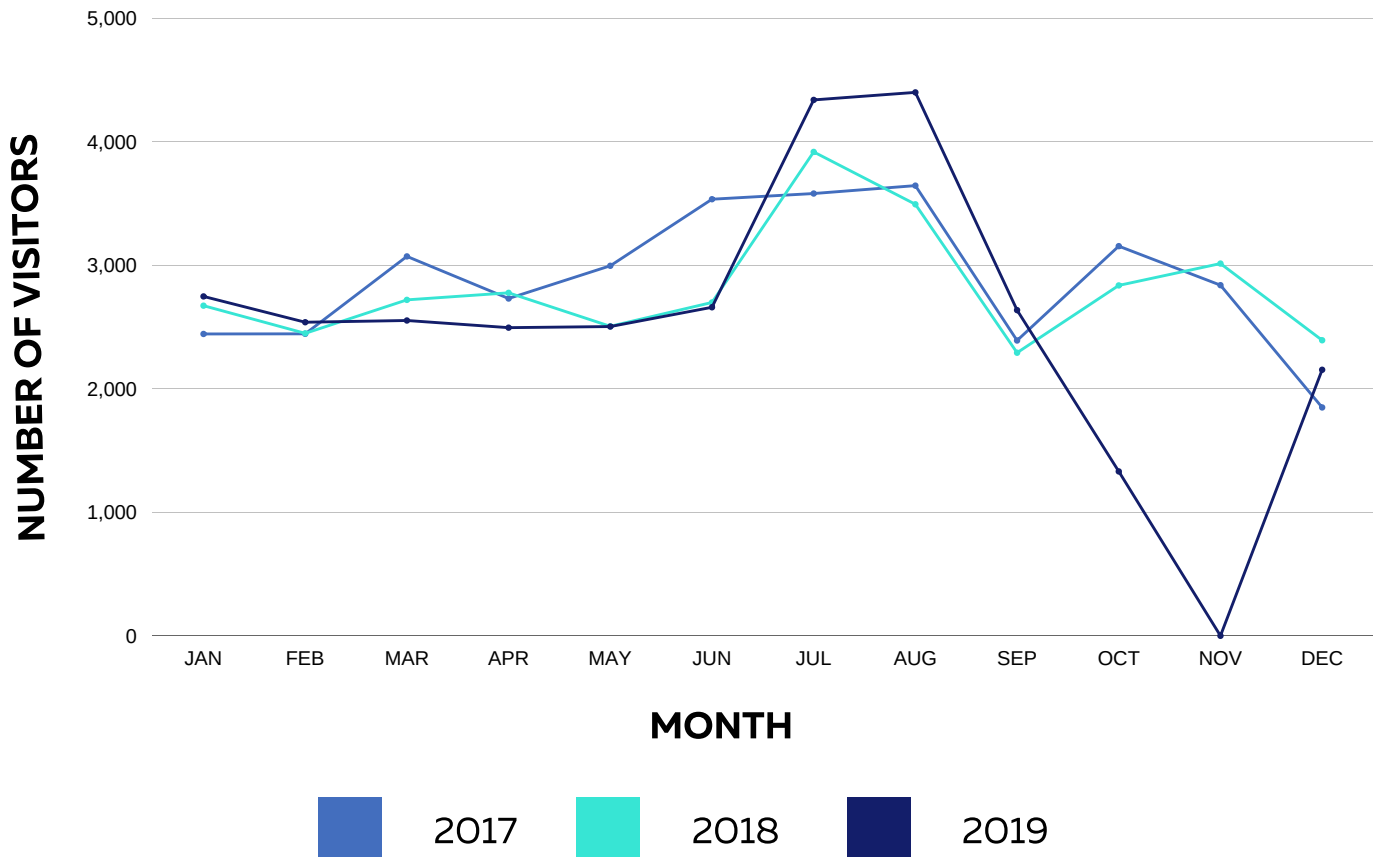


APPENDIX G

PROGRAM ATTENDANCE : 563

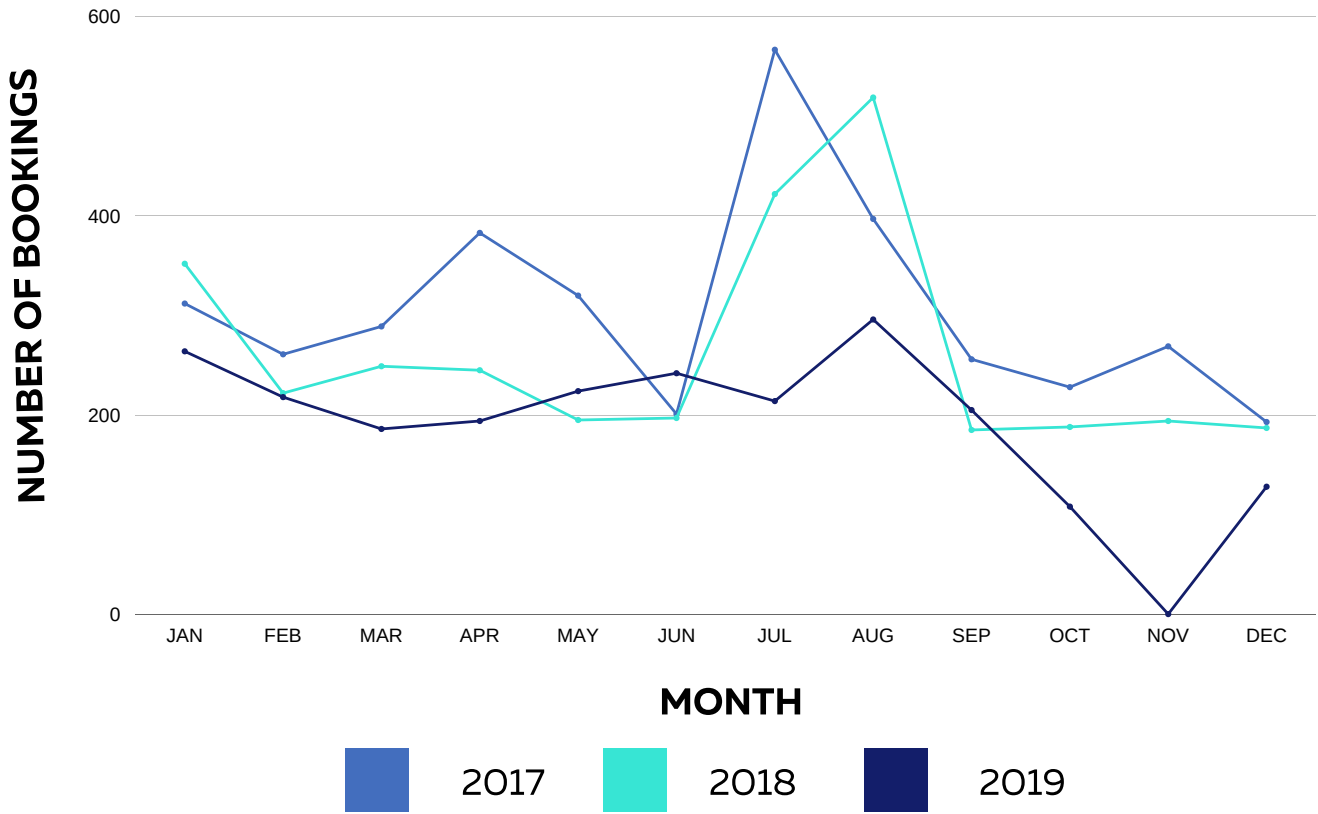


TOTAL LIBRARY VISITORS : 30,360

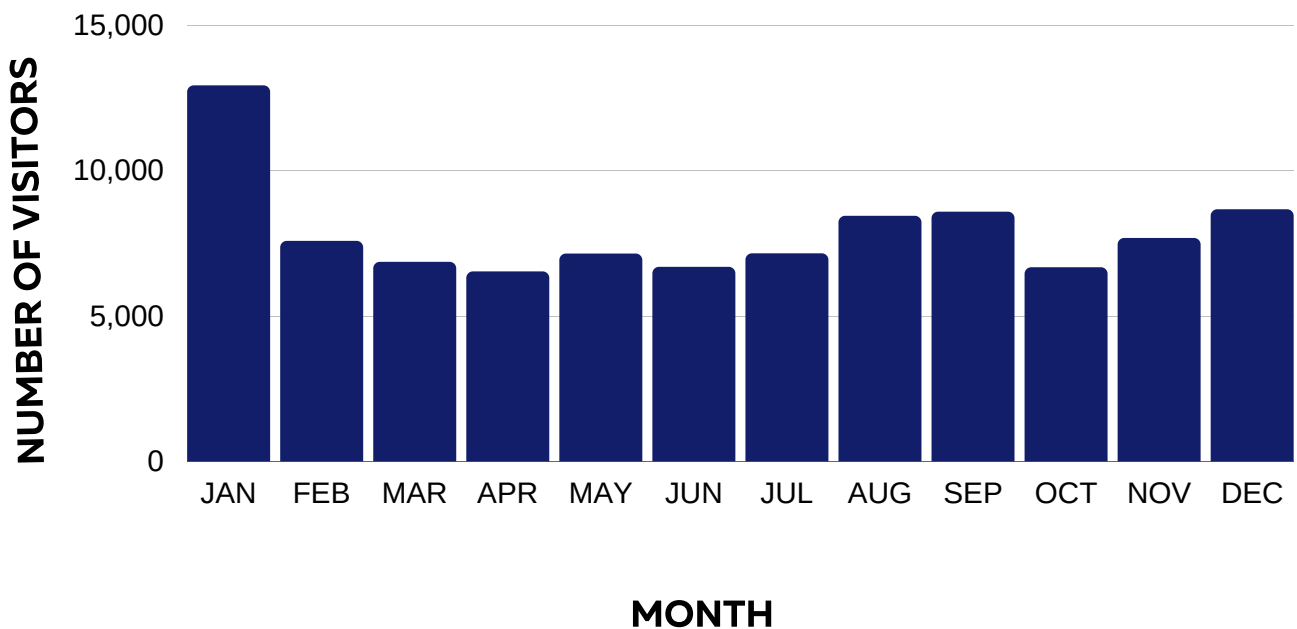


APPENDIX H

COMPUTER BOOKINGS : 2,279



WEBSITE VISITS : 94,782



INTENTIONAL BLANK PAGE

For the purpose of the double-sided printing of the Annual Report.



**FLIN FLON
PUBLIC LIBRARY**

Flin Flon Public Library
58 Main Street
Flin Flon, Manitoba
R8A 1J8

P | 204.687.3397
E | ffpl@shaw.ca

flinflonpubliclibrary.org