

Monday, February 12, 1962.

Meeting of the Library Board was called to order at 3:30 P.M. on Monday, February 12, 1962 in the Library. All members present except Mr. Swainson.

Minutes of the last meeting were read by Mrs. Hopkinson and adopted.

New officers were elected. Mr. O. Wright was re-elected chairman and Mrs. Johnson was elected secretary.

FIRST TOPIC OF DISCUSSION: Library Budget.

The Board was informed by Mrs. Hopkinson that by year's end (1961) we were "in the red" by \$500. In view of the great increase in both goods and services that the library has provided in the past year, (clearly brought out by the Librarian's Report for 1961) it was decided that a budget of \$3,000 should be sought from City Treasury. Mr. Wright is to bring this request before City Council.

SECOND TOPIC OF DISCUSSION: Expansion of present library services to a regional-type library - to include services to some twenty unorganized communities along the Northern Railway. Means of possible book-transport was discussed. Vans or trucks, mounted on railway wheels was suggested by Mr. Wright as possible transportation.

Mrs. Johnson is to write to various Canadian libraries for further information on the possibility of library-expansion for Clin Elton on the regional-library model.

THIRD TOPIC OF DISCUSSION: Library Staff and hours. An additional high-school student was requested by Mrs. Hopkinson for part-time work to ease the increasing work-load. Request granted.

Also requested by Mrs. Hopkinson was that her part-time help receive an increase in pay - to the amount of 85¢ an hour. Request granted.

The possibility of having Mondays open for Library service was then discussed. A time-table, allowing for free time for all employees would have to be made up. Mrs. Hopkinson agreed to work on this.

#### CORRESPONDENCE:

1) From Community Club - a letter asking if the library wanted a paint-job this spring. It was decided that this is unnecessary.

2) From Manitoba Library Association - a letter informing the Board that the 1962 Manitoba Library Association Meeting could not be held in Flin Flon.

Meeting adjourned at 5 P.M.

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May 1st, 1962.

Meeting of the Library Board was called to order at 9 P.M. on Tuesday, May 1, 1962 in the library. All members present except Mr. Folkestone.

Minutes of the last meeting were read by Mrs. Johnson and adopted without revision.

FIRST TOPIC OF DISCUSSION: Library Report. Mrs. Hopkinson's regular report on the activities of the library (income and outgo, membership and circulation) since our last meeting, was read over and discussed.

SECOND TOPIC OF DISCUSSION: Part-time Staff. Mrs. Hopkinson informed the Board that she

has taken on two high-school girls instead of the one she originally planned to take on. It was her decision that the split-shift between the two girls would be a happier arrangement in that their shorter hours of work in the library would interfere less with their school-work. The Board agreed with this decision.

THIRD TOPIC OF DISCUSSION: Open Mondays. After a lengthy discussion, it was decided to leave the issue of Open Mondays until September when the regular Winter Library hours come in to effect - (with closed Mondays). In the summer, the Library is open on Mondays in any case. It was therefore decided to postpone any action on keeping the library open on Mondays (i.e. six days a week) until winter hours are installed once more.

FOURTH TOPIC OF DISCUSSION: Library Expansion. Very unsatisfactory (unfruitful) replies received by Mrs. Johnson to her enquiring letters to six Libraries across Canada re: library expansion facts, suggestions, etc. It was decided by Mr. O. Wright that plans for library expansion on the regional-library idea be scrapped for the time being. Further enquiries to be made by Mrs. Johnson re: a possible library expansion OUTSIDE the regional library idea.

FIFTH TOPIC OF DISCUSSION: Children's Story Hour. The Children's Story Hour which has been very successful, will terminate. In its place, during the summer months, the regular Summer Reading Club is to organize again - with reading lists already compiled by Mrs. Hopkinson.

#### SIXTH TOPIC OF DISCUSSION: PURCHASE of Films.

Mrs. Hopkinson presented the idea of the Library purchasing films - children's films in particular. She requested the Board's permission to purchase one children's film on a trial-basis. Request granted.

#### SEVENTH TOPIC OF DISCUSSION: Displays.

Mrs. Hopkinson informed the Board of the possibility of obtaining a Ceramics Display for the Library in June. The Board welcomed this idea and a discussion followed on the merits of holding displays of various kinds in the library. It was thought, however, that Mr. Reppa's Ceramics Display might be postponed until September, when a larger, more enthusiastic audience (school children, at any rate) would be guaranteed. Final exams would interfere with students' interest in this display. And it was decided by the Board that, if at all possible, the displays in the library be obtained with working through the schools (to stimulate youthful interest in the arts).

#### CORRESPONDENCE:

1) It was decided that the secretary write a letter of thanks to the Community Club for re-painting the library premises.

Meeting adjourned at approximately 11 P.M.

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Friday, September 7, 1962.

A special, informal meeting was held at the library on Friday, September 7th at 1:30 P.M. for the purpose of having the Library Board Members meet the Hon. Stewart Maclean, Minister of Education for Manitoba.

Those present: The Hon. Stewart Maclean, Mr. Buck Whitney (M.L.A.), Mr. O. Wright, Mr. L. Folkestone, Mr. C. Swainson and Mrs. E. Johnson.

Three main topics came under discussion in the course of the meeting. They were:

- 1) Adult Education Classes in Olin Olin.
- 2) Steps to be taken in expanding our present library facilities to include service to northern unorganized territories.
- 3) The necessity of finding larger quarters for our library, which has already outgrown its present premises.

#### Adult Education:

The fact was brought out that there is a growing demand in Olin Olin for some sort of evening Adult Education classes. (Mrs. Hopkinson's contact with the public at the library indicates this demand). The library would be very willing to co-operate with the local school system to bring about regular evening Education classes for Adults in Olin Olin. What steps should be taken?

The Hon. Stewart Maclean, in reply, said that Professor Tweedie, at the University of Manitoba, was in charge of Adult Education classes for the province. It would be entirely in order for the library to write a letter of enquiry to him for various details on courses offered, available teachers, and so on. Local history, as a subject of study, was touched upon as a popular one in Olin Olin. (once more, indicated by the interest of our library-users).

#### Library Expansion to include unorganized territories:

The problem of enlarging our present facilities to include library service to unorganized territories was brought out. Would the provincial government give us aid if we were to organize a library system on this basis?

The Hon. Stewart Maclean, in reply, said that

the government could not extend its \$10,000 grant to our library on the system we would build - simply because the Library Act, under the Regional Libraries Section states that only ~~comm~~ municipalities (organized territories) could participate in a Regional Library System. However, the Act could be altered to include unorganized territories, Mr. Maclean added. The job remains for our library, therefore, to establish and to prove that there is certainly a need and a demand for library materials in the unorganized territories we would wish to serve. Once this fact (demand) is established, steps can be taken in the House to change the Act.

A brief discussion on the services given to all of Manitoba by the University Library Extension Service followed. Although this service may be adequate, the problem with it is that it is simply unknown to great numbers of people that ought to know about it. Mr. Buck Whitney, at this point, brought out the fact that the Custodian (Librarian) at Sheridan has been receiving boxes of books from the University Extension Office for a short time. Mr. Whitney promised to let the Board know just how satisfactory this service has proven to be in Sheridan. (Mr. Whitney will be in Sheridan again, soon).

The value of personal contact (especially in the northern regions) as opposed to the rather impersonal University Extension Service was touched upon - as a strong stimulus to develop the "library habit".

Immediate steps could begin in determining demand for library service by sending a box or two of books to a place like Cranberry Portage (books from our own library). We could then move further and further away to other unorganized regions following the same pattern. A custodian for the books would naturally have to be found in each place (teacher, preacher, storekeeper, etc.) In this small way, we could determine whether

or not the locality would support a regular "moving-library" service that we would hope to develop in time.

Mr. Maclean asked what means of transport we would use in the event that we organized a regional-library, embracing the far-flung unorganized territories. The idea of mounting a truck on railroad wheels was discussed as the most likely means, we had decided upon.

Mr. Maclean expressed interest in the whole idea of having Ilin Ikon as a headquarters for Northern library-users. It had never occurred, to him, he said, that Ilin Ikon could serve this purpose. In all his thinking - and that of his fellow-workers in Winnipeg - discussions on expansion of library service to the North had always centred around the Pas. (The Pas, of course has not been interested in such a plan)

Mr. O. Wright, at this point, indicated that the Pas has finally become serious about having a municipally-run library in its town. Earlier this same week, in fact, Mr. Wright said, that a meeting was held in the Pas to decide whether or not to build this type of library. If the Pas does decide to build a municipal library, the chances for a regional-library system for the North is much better. (We could take the Pas into our hoped-for library community of the North as soon as feasible - As the Library Act now stands, we could begin to organize our regional-library system with the Pas in our circuit). A steady contact with the Librarian at the Pas, Mrs. McCrory, should be maintained.

#### Larger quarters for our library:

The facilities of our library at the present time came under discussion with especial note taken on the exceptionally high circulation-rate our library has.

The fact that our present library has little or no room for binding, mending etc. was brought out. A work-room for behind-the-scenes

activities is a vital part of every library. Examples of various libraries seen in the city of Winnipeg were cited - with work-rooms for cataloguing, ordering, mending and binding - almost equal in size to the library room itself where the book collection is housed.

It was further brought out that our present location leaves little or no room for expansion. A possible location for our library - in a more central location as well - might be the present town-hall site. However, the building itself would have to be completely rebuilt to meet the needs of an expanding library.

With this, the meeting adjourned at 3. P. M.

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October 16/62

A meeting of the Library Board was held Oct. 16th at 9 p.m. in the library. Board members Mrs. Ostry, Mr. Swainson, Mr. Wright and librarian Mrs. Hopkinson were present with two members of the Film Council, Mr. Laing and Mr. Zaretsky, as guests. It was noted with regret that Mrs. Johnson had resigned from the Board as her husband had accepted a position at the West Coast and they were leaving town.

Detailed typewritten business

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report was distributed to members showing disbursements to end of September \$9,134.55 out of a total budget of \$13,401.46 ; membership 5,555 ; books accessioned 9,944. Patronage showed a decline since the advent of T.V. but not as great as expected.

Discussion on films and film strips for library use resulted in permission being granted for purchase of several film strips and the sound film "Jackie visits the zoo" for use in the two weekly story-hour sessions. Payment of membership fee in the film council was authorized thru. motion Ostry-Swainson.

Two films were then previewed - "Journey from Zero" showing bookmobile service on the Alaska highway from Dawson Creek to Whitehorse and "Books for Beaver River" on regional library development in the Prince Albert area.

Mr. Laing and Mr. Zoretich addressed the board on film

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service in the north and particularly on development of the Aurora Film Federation and its aims and objectives. Space for their films and equipment in the Public Library would be a great asset to them and with this the Board members readily agreed. Mr. Wright said he would ask Community Club directors if more space could be rented for expansion, and in the meantime re-arrangement of bookcases, desks, etc. in the library could make a small corner available when the Film Council wishes to move from its present location.

Meeting adjourned 11:30 p.m.

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January 28/63

First board meeting in 1963 was held in the library January 28th at 4 p.m. with Mr. Wright, Mr. Swainson, and new members Mrs. Vohrich and Mrs. Nicholls present. Mr. Folkestone, council representative, was out of town.

Election of officers was the

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first item of business. Orson Wright was returned as Chairman and Mrs. Whisk elected Secretary.

Minutes of the previous meeting October 16/62, were read and approved.

The librarian's typewritten report was submitted (copy filed with minutes). Brief summary of report is as follows:-

- \* Total disbursements to Dec. 31/62 approx. \$12,873<sup>00</sup> - of which \$3,675<sup>00</sup> was for books \$6,739<sup>00</sup> for salaries \$1,122<sup>00</sup> for rent and light.

- \* 10,175 books are now owned of which 1249 were purchased during 1962.

- \* Story hours are well attended and several story film strips, one pound film, and a record player have been purchased for use during these periods.

- \* Due to I. V. there has been a drop in patronage of about one-third, but the average distribution per day is still over the 200 mark.

The questions of making space available for the Film Council films and equipment, and renewal of the rental agreement with the Community Club were discussed.

The librarian requested salary raises for the permanent staff of \$50 \$25 and \$10 per month. It was decided that this matter

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should be left over till the next meeting when Mr. Folkestone, the financial advisor, would be present.

Meeting adjourned at 5:30 pm.

March 11/63.

Meeting of the Library Board was called to order at 4:00 P.M. Monday, March 11, 1963.

Present were Messrs. Knight, Nicholls, Swanson, Folkestone, Mrs. Whitch and Librarian Mrs. Hopkinson.

Minutes of previous meeting were read and adopted.

Annual report for 1962 was presented by Mrs. Hopkinson.

First topic of discussion was renewal of rental lease due April 1st. Mr. Knight agreed to approach the Community Club executive requesting renewal with termination clause, in case of more space being required.

Mrs. Hopkinson withdrew from the meeting. Discussion of salaries followed, having a request by Mrs. Hopkinson for increases as follows - Mrs. Hopkinson 50.<sup>00</sup>, Mrs. Fraser 25.<sup>00</sup> and Mrs. Foyer 10.<sup>00</sup>.

Motion - Folkstone - Nicholls that increases be granted as follows: 40.<sup>00</sup> to Mrs. Hopkinson raising her salary to 240.<sup>00</sup> and 25.<sup>00</sup> to Mrs. Fraser raising her salary to 150.<sup>00</sup>, retroactive to Jan. 1st. 1963. Carried.

Due to considerable drop in volume of book distribution owing to invasion of T.V. it was decided to terminate the services of Mrs. Fryer.

Motion by Swanson - Nicholls to notify Mrs. Fryer by letter that her services will not be required after May 31st. 1963. Carried.

Meeting adjourned 5:45 P.M.

April 22, 1963.

Meeting of the Board of Directors for the Flin Flon Library was held April 22, 1963 at 4:00 o'clock, P.M.

Present were Mr. C. F. Wright, Chairman, G. Nicholls, L. Swanson, Mrs. Hopkinson, Librarian and K. Uhrich secretary. Mr. G. Folkstone was unable to attend.

Minutes of previous meeting

April 23/6.

were read and adopted by motion of Nicholls and Swanson.

Increase of rent was first item of discussion.

Motion by Swanson & Nicholls that the Board approve the increase of 6.50, bringing the rent to 160<sup>00</sup> per month, as requested by the community club. Letter to advise the Town Secretary to that effect. Carried.

Mrs. Knight offered to approach the community club to discuss the possibility of including janitor service with a slight increase of the rent.

Mrs. Hopkinson has in receipt of a form application for summer employment by high school students, which the Board declined.

It was suggested by Mr. Knight that Mrs. Hopkinson order the book 'Manitoba 1962-1975' on Manitoba's Economic Future.

Meeting adjourned 5:30 P.M.

October 3, 1963

Meeting of the Board of Directors for the Flin Flon Public Library was held at the library on October 3rd, 1963.

Mr. Arson Knight, chairman, welcomed the new directors, Mrs. W. A. Marvick and Mr. Seth Matthers as members of the Board. Other members present, <sup>Mr.</sup> G. Folkstone town council representative, \* R. Ulrich, secretary Mrs. Hopkinson Librarian. \*.

First item under discussion was the question whether to enlarge the library premises and tentative suggestion from the Community Club. After reviewing the library budget it was decided not to increase the rent, but to rearrange the shelves in order to use present space to best advantage.

Mr. Knight appointed Mr. Matthers who agreed to survey the library and submit a plan next meeting.

Motion by Hopkinson and Matthers that Mrs. Hopkinson purchase a portable humidifier for the library. Carried.

Motion by Uhrich and Wright that Mrs. Hopkinson contact Joe Ann Warrick, highschool student, as part time assistant. Carried.

Mrs. Wright suggested that the lady members of the Board and librarian decide what to do about Youth Hub at the library.

Meeting adjourned 5:30.

Nov. 19, 1963.

Meeting of the Board of Directors of the Fini Flon Public Library was held at the library  
Nov. 19/63.

All members present.

Minutes of previous meeting were read by secretary and adopted by Mrs. Morris and Mr. Folkestone. Carried.

The secretary was instructed to write letter of thanks to H. Finster for donation of bookshelves.

Purpose of the meeting was to discuss again extension of library space. Mr. Matthews submitted floor plan drawn by the Community Club.

Chairman Mr. Wright appointed Messrs. Folkstone and Matthews to meet with Community Club executives again and submit further details.

Meeting adjourned at 5:30.

Nov. 26/63.

A special meeting was held at the library on Nov 26 th. to further discuss the acquisition of more space.

Moved by Folkstone and Matthews that the secretary (write) request the Community Club to submit proposition for a lease for additional space for term not exceeding three years. - Carried.

Meeting adjourned.

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