

March 8th, 1960

The Library Board met March 8th, 1960 at 3 p. m. in the Library for its regular meeting. One member, Mrs. Yeo was absent from the meeting.

Motion - Mr. Kines - Mr. Folkestone  
That the present officers of the Board be re-appointed for 1960.  
Carried.

Motion - Mr. Kines - Mr. Wright  
That we rent a safety envelope in the Flin Flon Credit Union safe at a cost of \$1.50 for safe-keeping of our insurance policies and that we also place the Fines account for overdue books in the Credit Union.  
Carried.

Motion - Mrs. McLachlan - Mr. Kines  
That we have a kindergarten table and chairs ordered for the use of younger children.  
Carried.

Librarian, Mr. Hopkinson, presented accounts totalling \$2093.59 covering January, February and March (to 10th) which were approved for payment.

Motion - Mr. Kines - Mr. Folkestone  
That the meeting adjourn.

5:15 p.m.

August 22nd, 1960

The Library Board met August 22nd at 3.30 p. m. in the Public Library with one member, Mrs. Ruth Yeo absent.

Motion - Mr. Folkstone - Mr. Kines  
That the minutes be adopted as read. Cd.

The Librarian, Mrs. Hopkinson presented her report on circulation and finances. The report showed \$5,580 expended to the end of July with a balance of \$9,067 to cover the balance of the year.

It was decided to order \$3,000.00 worth of bookstock in all class<sup>es</sup> as soon as possible.

Mrs. Fraser, assistant librarian requested and was granted permission to have an extra week's vacation in December.

Motion - Mr. Folkestone - Mr. Kines  
That the Board authorize the librarian and board member, Mrs. McLachlan to attend the Manitoba Library Association convention in Winnipeg, Sept. 23rd to 25th at the Library's expense. Carried.

After some discussion it was decided to extend the hours of Library closing to 9 p. m. instead of 8 p.m.

The need of a "Public Library" plaque for the door was discussed and delegates were asked to look around for same while in Winnipeg.

Motion - Mr. Kines - Mr. Folkestone  
That the two newest employees, Mrs. Fryer and Miss Hutch have their hourly pay increased to 85 cents on September 1st.

Motion - Mr. Kines - Mr. Folkestone  
That we extend an invitation to the M.L.A. to hold the 1961 convention in Flin Flon.

Motion - Mr. Kines - Mr. Folkestone  
That the meeting adjourn. 5.20 p.m.

December 15th, 1960

A short meeting of the Library Board was held in the Public Library at 3 p.m. on December 15th, 1960. Two members of the Board, Mr. Kines and Mrs. Yeo were absent.

Minutes of the previous meeting were read and approved.

The Librarian's Report showed a present stock of 6,568 books accessioned to date. Total registered membership since re-registering at the beginning of the year stands at 3,264.

At the end of November the Library budget still had \$5,099.08 remaining.

Dates the Library would be open over the Christmas week-end were discussed, and it was decided to remain open December 24th because of it falling on a Saturday, and to remain closed on Monday and Tuesday, December 26th and 27th.

Expiring terms of Board members and the possibility of enlarging the Board were discussed.

Mrs. Hopkinson made a request that her salary and the assistant librarian's be each increased by \$25.00. The matter was discussed and on motion of Mr. Folkestone and seconding by Mr. Wright it was moved that Mrs. Hopkinson's salary be increased from \$175.00 per month to \$200.00 and Mrs. Fraser's from \$100.00 to \$125.00. Increases to commence January 1, 1961.

Carried.

Moved by Mr. Folkestone that the meeting adjourn. 4:30 p.m.

March 9, 1961

A regular meeting of the Library Board was held in the Library on March 9th at 2 p.m. with all board members present. New Board member, Mrs. Anne Ostry was welcomed to the Board.

Minutes of the previous meeting were approved as read.

A letter of commendation from the Flin Flon Town Council on the excellence of the library operation was read to the meeting.

The previous executive of Mr. O. Wright, Chairman and Mrs. R. McLachlan, secretary was returned to office for the year 1961.

Motion - Mr. Wright - Mr. Kines  
That the Secretary be paid \$10.00 per month for attending to the duties of that office.

Carried.

Meetings of the trustee board was discussed and decided we endeavor to meet more regularly during the coming year.  
-Mrs. Ostry - Mrs. McLachlan -

Motion - That the Board meet the first Monday afternoon of each month at 3. p. m.

Carried.

At the Convention of Manitoba Library Association in Winnipeg in September, 1960 an invitation was extended to hold the next convention in Flin Flon. Secretary was instructed



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to write Miss Morley to find out if our invitation was going to be accepted so that we could make preliminary plans.

Librarian, Mrs. Hopkinson reported that to date 7,052 books had been accessioned, and the number of registered borrowers stands at 6,349.

Mrs. Hopkinson reported that a number of duplicate books were in storage here that could be sent to Snow Lake for their community library there. Secretary was asked to write Mr. Bob Thompson, community club secretary to see if they would be interested in having these sent up.

Board discussed sending an invitation to the Camera Club to hold an exhibit in the library at any time, and also sending an invitation to Mrs. Eve Dunn of The Pas, Manitoba to hold an Art Exhibit in the library at some future date. Secretary to write these invitations.

Motion -

Mr. Kines - Mrs. McLachlan

That we make a donation of \$25.00 toward the Recruitment and Scholarship fund of the Manitoba Library Association.

Carried.

Discussed the matter of holiday pay for part time hourly paid employees, Mrs. Fryer and Miss Hutch and decided to grant holiday pay on a wage percentage basis.

The Meeting adjourned at 3. p. m.

April 3rd, 1961

The Library Board met for its regular meeting at 2 p.m. on April 3rd with all board members present.

The minutes were approved as read.

Mrs. Hopkinson mentioned that the Library was without a copy of the Manitoba Library Act and secretary was instructed to write the Queen's Printer for a copy for the files.

Board members discussed the matter of vacation pay for part-time hourly paid staff. ~~members~~

Motion - Folkestone - Ostry -  
That all personnel other than casual employees be entitled after one year of employment, to holiday pay equal to one twenty-sixth of their earnings of the preceding year.  
Carried.

Motion - Folkestone - McLachlan  
That a letter be directed to the secretary of the Community Club and signed by the chairman of the Board requesting rectification of the undesirable conditions in the foyer of the building arising out of children's play and rowdyism.  
Carried.

Motion - Folkestone - Ostry -  
That except for express permission by resolution of the Library Board of the employee concerned, that all female employees be retired at the normal retirement age of 60 years.  
Carried.

The Librarian gave her report on the expenditures of the Library for the current month, and the circulation figures.

Discussion followed on the matter of the Library taking over custodian duties of the Flin Flon Film Council in the event that any changes were contemplated by them. Mrs. Ostry and Mrs. McLachlan were appointed as observers at the Film Council meetings and asked to represent the Library Board.

Motion - Folkestone - Wright  
That the meeting adjourn.

4:15 p. m.

June 5th, 1961

The Library Board met June 5th at 2. p.m. in the Library with all members present except Chairman Mr. O. F. Wright. Mr. Kines chaired the meeting in his absence.

Minutes of the previous meeting were approved as read.

Summer hours for the Library were discussed and it was decided to again have it closed on Saturdays and open Mondays commencing July 3rd.

Motion - Mr. Folkestone - Mrs. Ostry  
That the Librarian have authority to close the Library at 8. p.m. instead of 9. p. m. during the summer months.  
Carried.

Secretary reported that two parcels containing about 125 books from duplicates in stock had been shipped to Snow Lake. No acknowledgment has been received to date.

It was reported that there would be no change made at the present time in the custodianship of the Flin Flon Film Council's equipment.

Mrs. Hopkinson reported that she had had an inquiry from a borrower as to the possibility of having a "Great Books Club" in the Library. Board members discussed the matter and



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Mrs. Hopkinson to write for information to the Brandon Public Library who have an active club.

Mrs. Ostry reported that she had done some preliminary work with Miss Morley on a Children's Story Hour for the Library, and hoped to start this project in the fall months. Mrs. Hopkinson agreed to meet with Mrs. Ostry to arrange details.

Correspondence -

Secretary read a letter from Queen's Printer stating that copies of the Manitoba Library Act were out of print - and it was not known when they would be reprinted. Mr. Folkestone stated that he would try to locate one for the Library's files.

A letter from Mrs. Dunn of The Pas was read regarding our invitation to hold an Art Exhibit in the Library the third week in August. Secretary was authorized to arrange some social entertainment for Mrs. Dunn and any reasonable expense in connection with the exhibit.

Mrs. Hopkinson reported that more duplicated books had accumulated which could be donated to the community of Cranberry Portage, and also that a new set of Encyclopaedia had been received for the Reference department.

The meeting adjourned at 4:10 p.m.

August 8, 1961.

The Library Board met at 2. p. m. on August 8th with Chairman Mr. Wright and Mr. Folkestone absent from the meeting.

Mr. Kines chaired the meeting.

The minutes of the previous meeting June 25th were approved as read.

The Librarian's report showed monthly circulation figures for June and July as 4338 and 5073 --a substantial increase over the 1960 summer circulation figures.

Accounts totalling \$2882.88 were approved for payment. These covered the period June 2nd to August 4th.

The Librarian also reported that some pamphlets had been received as requested from the Brandon Public Library on their Great Books Club. After discussion it was decided to mimeograph a short form to enclose in adult books borrowed as a "feeler" to explain the club and ascertain the amount of interest there might be.

The Summer Reading Club was reported on by Mrs. Hopkinson. Record forms for the Children were printed at a cost of \$15.00 for 500. Sixty books in three age groups were selected and to date 54 children have registered for the Club. The matter of awards and time of presentation has not been decided on.

Mrs. Ostry reported on the proposed Story Hour for winter months. She stated she planned to telephone interested persons to act as readers. Age groups she plans will be 3 to 5, and 6 to 10. These to be held on Saturday mornings. Librarian was asked to inquire into the cost of some suitable form of seating for the children.

Mrs. McLachlan reported that the Van Gogh Art exhibit had attracted a fair number of visitors. She reported that Mrs. Dunn, The Pas artist had written regarding arrangements for her exhibit at the time of the Rotary Fair this month and that she planned to arrive by train next day to check arrangements. Expenditures for printed programs and posters and a noon luncheon were approved by the Board. Any Board members interested will be welcome at the luncheon and staff members will be invited.

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Discussion followed on giving a courtesty gift to the staff of C.F.A.R and the local newspapers for favors to the Library. It was decided to bring the matter up again at the November meeting as Christmas time would be most suitable for such a gesture.

Mrs. Hopkinson asked that Mrs. Grace Fryer be placed on a monthly salary of \$100.00 per month instead of an hourly rate. Because of the absence of two board members the matter was tabled.

Mrs. Hopkinson asked the members to please note and comment on the new magazine and periodical subscriptions she has taken out. A new and larger magazine rack has been ordered made.

Motion - Ostry - McLachlan

That meeting adjourn.

October 2, 1961

A regular meeting of the Library Board was held October 2, 1961 in the Library with all members present. Minutes of the previous meeting approved as read.

Motion - Mrs. Ostry - Mr. Kines  
That Mrs. Fryer be placed on a salary basis of \$100. per month instead of an hourly rate. Change to be effective immediately. Carried.

The forthcoming annual meeting of the M. L. A. to be held in Winnipeg on ~~September 24th~~ <sup>October 14</sup> was discussed by the Board. As Mrs. Ostry expects to be present in Winnipeg on that date, she will try to attend the Trustee Section meeting in the afternoon and also attend the dinner. Arrangements were made for Mrs. Hopkinson to attend the M. L. A. meeting as delegate.

Motion - Folkestone - Mr. Kines -  
That we pay Mrs. Ostry's expenses of transportation and dinner, and that we reimburse Mrs. Hopkinson for her expenses to the annual meeting. Carried.

Chairman Mr. Wright told the meeting that he had personally taken 150 books to The Pas to be donated to their Library there. Secretary read a letter of acknowledgment and thanks from Mrs. Dorothy Williams for the same.

The Librarian's report showed 8062 books accessioned to date. Registered membership now stands at 4354.

Mrs. Hopkinson reported that the Summer Reading Club had met with much success and awards for those who completed the required reading would be given out during Young Canada Book Week in November.

Mrs. Ostry reported that plans were almost complete for the Children's Story Hour to begin October 29th each Saturday morning through the winter. Secretary reported on the Art Exhibit held in the Library in August.

It was decided to not register a complaint to the Community Club about noise in the foyer unless the situation became troublesome again.

No further progress was reported on the Great Books Club. Mrs. Ostry suggested we might encourage book reviews by local persons and award a prize of a book. Such reviews to be of a length that could be published in the local papers.

Motion - Kines - McLachlan  
That the meeting adjourn.



November 6, 1961

The Library Board met November 6th at 3 p. m. for its regular monthly meeting. Minutes were approved as read. There was no correspondence.

Mrs. Hopkinson reported on the Annual Meeting of The Manitoba Library Association at the Marlborough Hotel, Winnipeg on October 14th which she attended. The meeting dealt mostly with certification of Librarians and the proposed short courses for library trainees which has been planned for some time.

Motion - Mr. Kines - Mr. Folkestone

That Mrs. Hopkinson be reimbursed for her expenses in the amount of \$56.50. Carried.

Mrs. Ostry reported on the Trustee Section Meeting of the M. L. A. which she attended the same afternoon. She reported enjoying the contacts made there, and had no expenses in connection with her attendance at the meeting.

The Librarian's report showed registered membership at 4517 at this date and the total number of books accessioned at 8292.

The total circulation figures for books borrowed in the summer and falls months were as follows:

July	5073	September	5886
August	5831	October	6702

A balance of \$4,552.00 remains in the Library Account at the Town Hall for the current year.

Suggestion was made by Chairman Mr. Wright that we hold some form of social event for the Board Members and the library Staff members. The matter was discussed and tabled for the present time.

Mrs. Ostry asked if the Flin Flon Public Library was set up under a Constituion and advised that it is governed by the provincial by-laws only.

A courtesy gift at Christmas time to the local papers and radio station was left to the discretion of the Librarian.

Mrs. Hopkinson reported that she had ordered a new set of *COMPTON'S* Encyclopedia for the Reference Section.

The final meeting of the year was tentatively set for December 28th.

Motion - Mrs. Ostry - Mr. Kines

That the meeting adjourn.

4:10 p. m.

December 28th, 1961.

The final meeting of the year was held December 28th at 2 p. m. in the Library on December 28th, with all members of the Board present, and Chairman O. F. Wright in the chair.

Motion - Mr. Folkestone - Mr. Kines  
That the minutes be adopted as read. Cd.

There was no correspondence to be read.

The previously suggested social gathering with councillors, board members and staff was discussed. January 8th was suggested as a suitable date. The guest list, and caterers for the affair were discussed.

Motion - Mr. Folkestone - Mrs. Ostry  
That Mrs. Hopkinson and Mrs. McLachlan be a committee to arrange for an informal type of social on January 8th and that invitations be sent to the council members and library board, old and new, and members of the library staff; the cost of the social to be taken from the Book Fines account.

Cd.

Mr. Kines and Mrs. McLachlan, whose terms on the Board expire at the end of the year declined to accept re-appointment. Names of possible replacements were put forth, and it was decided to request the Mayor to ask Mr. Clare Swainson and Mrs. V. Johnson to accept appointment.

Mrs. Hopkinson reported that when all accounts were paid by the month end, she estimated there would be a year end balance of \$895.41. She reported a bookstock of 8865, and a registered membership of 4717 at the present date.

She also reported that the Children's Story Hour on Saturday mornings was continuing but attendance was much smaller than at the start. She also outlined plans for a Young Flin Flon Book Week to be held around the end of January because Young Canada Book Week in November falls during school examinations and isn't too successful. Mrs. Hopkinson was authorized to spend any reasonable amount necessary for the project.

Motion - -Mrs. Ostry - Mr. Folkestone  
That the meeting adjourn.

3:30 p. m.